

Constitution

Department of Biology – Santa Clara University

Article I **Name**

This organization shall be known as the Epsilon Kappa Chapter of the Beta Beta Beta national biological honor society.

Article II **Purpose**

The purpose of this organization shall be to recognize and disseminate excellence in the undergraduate performance in the biological sciences. This organization shall work to facilitate the understanding and appreciation of the biological sciences within the academic department, Santa Clara University and the community at large.

Article III **Membership**

Section A: Regular membership

Persons inducted as regular members shall meet the following requirements:

1. Members shall be students who have completed the biology core curriculum and have completed (or have concurrent enrollment in) at least one upper division biology course.
2. Members shall maintain a 3.25 grade point average (GPA) in biology courses and a 3.0 overall cumulative GPA.
3. Potential members shall indicate their desire to be considered for membership by returning their completed qualification announcement by the deadline set by the officers of .
4. Inducted members shall pay the set one-time national and university fees for initiation as a life member.

Section B: Honorary membership

Persons inducted as honorary members shall meet the following requirements:

1. Honorary members shall be non-students.
2. Honorary members shall have significantly impacted the department of biology, faculty or students in the area of biological sciences.
3. Recommendation of honorary membership shall be made by a current member of and/or the current faculty advisor(s).

4. The selection committee shall be comprised of all current officers, the current faculty advisor, and one additional faculty member.

Article IV **Officers**

Section A: The offices shall be President, Vice-President, Secretary, Treasurer, and Historian.

1. The Officers shall be voted in by all current members of after the Spring induction ceremony.
2. Officers will hold their office for one year.

Section B: Duties of the Officers

1. President – The President shall preside over all chapter meetings, society functions, and induction of new members.
2. Vice President – The Vice-president shall assist the president in fulfillinf her/his duties.
3. Secretary – The Secretary shall take attendance and minutes at all meetings and shall be responsible for advertising of the chapter.
4. Treasurer- The Treasurer shall be responsible for the budget of the chapter including, but not limited to, funds received from dues and the Associated Students of Santa Clara University (ASSCU). The Treasurer shall act as a liason between the chapter and ASSCU.
5. Historian – The Historian shall be responsible for documenting all chapter events to aid future chapter members in plannin events and recalling history of the chapter.

Article V **Faculty Advisor(s)**

Section A: The faculty advisor must be a current Santa Clara University biology faculty member.

Section B: The faculty advisor shall function in the capacity of advising members, attending events, voting only as a tie-breaker in the event that a general or officer vote ends in a stalemate, and serving as a liaison between the and the biology faculty.

Article VI **General Meetings and Functions**

Section A: General meetings shall be called not less than once per

quarter to address chapter functions and events at the discretion of the officers and faculty advisor.

Section B: One function shall be held per quarter to promote biological understanding and community within the academic department, the university community or the community at large.

Section C: The functions shall be coordinated with other registered student organizations and/or clubs to avoid duplication and/or repetition of similar events.

Article VII **Amendments**

This constitution may be amended by a 2/3 vote of existing members under the guidance of the faculty advisor if such an amendment is within the guidelines of the organization.

Article IX **Ratification and Enactment**

This document shall become the official governing document of the organization upon approval and acceptance by the appropriate recognizing body of Santa Clara University.

FIRST EDITION: November 14, 1993

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SECOND EDITION: February 16, 1994

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