

College of Arts and Sciences
Santa Clara University
Council of Chairs
Wednesday October 7, 2009
3:30 to 5 PM, Wiegand Room

AGENDA

1. Announcements

2. Purchasing Cards

3. Queries from Chairs

- We realize that AYL/QPT hiring procedures is an important subject for all and so are scheduling a discussion on this topic for an upcoming CoC meeting. Please consider which other topics you would like to prioritize for the coming year: simplifying the faculty evaluation process, concerns about the online evaluation system etc.

4. Revisions to the College Protocols

- We encourage you to save a copy of the Protocols to your desktop for easy reference and searchability.
- In the interest of sustainability, we ask that returning chairs insert revised pages into their existing binders and that new chairs use the same binder as the previous chair.

5. Program Review Materials and Assessment Materials

NEXT MEETING

October 21, 2009 3:30-5:00 p.m.