

**COLLEGE OF ARTS AND SCIENCES
FACULTY ACTIVITIES REPORT (FAR)
LECTURERS AND SENIOR LECTURERS
SEPTEMBER, 1 20XX – AUGUST 31, 20XX**

- 1) Please submit to the A&S Dean's Office by October 1: a hard copy of your completed FAR and a hard copy of your most recent CV.
- 2) Please submit to your department chair / program director by October 1: (a) a hard copy of your FAR and your CV; (b) evidence supporting your teaching (numerical and narrative course evaluations, along with other materials pertinent to your contributions to student learning); and (c) evidence supporting your professional activity and/or scholarship (publications, papers, conference schedules, performance programs, exhibition catalogues, and the like).
- 3) Please note that this FAR seeks to gather information that is useful in the evaluation process; excessive information may obscure your *major* contributions. Make entries only where appropriate. You may delete all categories not applicable to you as well as the descriptors that follow the categories.

I. GENERAL INFORMATION

Name:

Academic title: Renewable Term Lecturer

Year of initial appointment in this position:

Department:

Number of years on the SCU Faculty:

II. TEACHING

1. Courses and laboratories. (Please indicate team-taught courses with * and courses for which extra compensation was received with **. Please include summer courses.)

Term	Course No.	Course Title	Units
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2. Course reductions. (Please explain any course releases or reduction in normal teaching load.)

3. Prizes or awards for teaching. (Please include the name and purpose of the award, organization presenting the award, and the date.)

4. Teaching. (All faculty are expected to continue to revise and enhance their courses, to use the best pedagogical methods, to assess student learning in their courses effectively, and to participate actively in enhancing the teaching and learning goals and initiatives of the department, college, and university. Please list the ways in which your efforts have contributed to student learning and curricular development. Where appropriate, teaching may include student participation in faculty research.)

5. Advising. (Please give the number of students you advised during this period. Please mention any students for whom you have played a significant role as mentor.)

III. PROFESSIONAL ACTIVITY AND/OR SCHOLARSHIP

1. Professional qualifications and courses (Please list any academic degrees or certificates earned over the period covered by this report. Please list professional courses or workshops in which you participated that were designed to bring faculty up-to-date in your discipline, especially in the area of pedagogy.)

2. Publications or performances/exhibitions. (Please provide a complete citation for all scholarly or creative works published during the period covered by this report, especially those focused on the scholarship of pedagogy. Please provide the acceptance rate for journal articles and a very brief description of the publication: national or regional? research or pedagogical? refereed or invited? Please describe your contribution if the publication or creative work has multiple authors or collaborators. Forward one copy of each publication to your Chair. Please list any performances or exhibitions during the evaluation period using the appropriate citation format of the discipline.)

3. Papers presented. (Please list here all papers presented at professional meetings or at other universities.)

4. Work in progress. (Please include work accepted for publication but not yet published, work submitted for publication, and work in progress.)

5. Grant applications. (Please include title, sponsor, amount requested, date submitted and status of request.)

6. Prizes or awards for scholarly or creative work. (Please include the name and purpose of the award, the organization presenting the award, and the date.)

IV. FACULTY SERVICE

In this section, please give some indication of the time commitment of the activity involved. For example, did a committee meet weekly, monthly, or once per term? Give a very brief assessment of the significance of the activity. Please include dates and other pertinent information. When listing committees, please give the name of the Chair.

1. University, college and departmental service. (Please include here service such as: advising student organizations and honor societies, taking part in student recruitment/orientation efforts, contributing to program review, working with the University Centers of Distinction, Residential Learning Communities, the University Writing Center etc.)

2. Professional service. (Please include offices held in professional societies, work on editorial boards, service as a referee for a journal or juror for an exhibition, service as a panel or meeting organizer etc.)

3. Community service and consulting. (Please include names of clients, general nature of consulting responsibilities, and number of days devoted to each client.)

4. Awards or recognitions for service contributions. (Please list the name and purpose of the award, organization making the award, and the date.)

V. OTHER PERTINENT INFORMATION