

# **SOCIAL JUSTICE AND THE ARTS**

## **SUMMER INTERNSHIPS/VOLUNTEER OPPORTUNITIES**

**2008**

## **West Coast**

### **National Institute of Art and Disabilities**

551 23rd St.  
Richmond, CA 94804  
(<http://www.niart.org/>)

#### **The Organization:**

**The National Institute of Art and Disabilities (NIAD) is a visual arts center for adults with developmental and physical disabilities who come from diverse ethnic, cultural, and socio-economic backgrounds. NIAD's goals include helping people with disabilities to develop a capacity for creative expression to foster personal identity and pride, providing exhibition opportunities for their work, fostering socialization and community within the program, and increasing awareness and understanding in the larger community.**

#### **Artistic Emphasis: Visual Arts**

#### **Job Description:**

Internships available in teaching, exhibitions, special projects, and general. For more information, please visit <http://www.niart.org/intern.html>

#### **Application Process:**

Email [admin@niart.org](mailto:admin@niart.org) with a resume and cover letter and they will contact you about setting up an interview.

### **Camp Okizu**

Camp Okizu  
16 Digital Drive,  
Novato, CA 94949  
Phone 415-382-9083  
Fax 415-382-8484

[www.okizu.org](http://www.okizu.org)

#### **The Organization:**

#### **Mission Statement:**

**The mission of Okizu is to provide recreational, respite and peer support programs to meet the needs of all members of families affected by childhood cancer.**

**Okizu is also committed to providing fun, nurturing experiences to children and families dealing with childhood cancer that their illness, treatments and complications hinder them from having the opportunity to experience. Okizu creates the opportunity for growth,**

**experimentation and the discovery of self confidence and independence for children who do not get those same opportunities as healthy children.**

**Okizu has different camps during the summer months for different groups of people affected by childhood cancer. Some camps are week-long camps and others are weekend long camps all to support and nourish the children and families with activity, creativity and personal connection through this incredibly rough time of illness.**

**Artistic Emphasis: Varied**

Volunteer Positions:

Camp Counselor

Program Specialists:

Archery, Bug Club, Ropes/Challenge Courses,

Swimming, Fishing, Dance, Theater Arts,

Canoeing, Arts/Crafts

Lifeguards

Other Opportunities:

Foundraiser Art Inspiring Hope Commuittee –Contact Sarah Uldricks 415-382-1403

sarah@okizu.org

Volunteer Staff

Medical Staff

Job Descriptions:

Summer Volunteer

The Summer Camps are annual opportunities to touch and inspire the lives of children and their families who face the very difficult reality of cancer at a disturbingly young age. The Camps vary from week-long to weekend schedules but volunteer opportunities could span a few weeks of different camps. This is a non-paid, seasonal, volunteer position.

Different Summer Camp Opportunities:

Oncology Camp – Week-long camps for children who have cancer.

Siblings Camp- Week-long camps for brothers and sisters of children who have cancer.

Family Camp – Weekend camps for the entire family of children who have cancer.

Teens ‘n Twenties – Weekend recreation and support programs for older patients and their siblings.

Bereavement Programs – Programs to support families who have lost children due to cancer.

Application Process:

Call or write to Okizu at the given contact information to request an application. Applications are not available on line.

Contact information:

Suzie

Volunteer Coordinator

suzie@okizu.org

or info@okizu.org

## **Zohar Dance (IndepenDANCE and Juvie Jazz)**

4000 Middlefield Road, L4

Palo Alto, CA 94303

Phone: 650-494-8221

Fax: 650-857-1005

### **The organization:**

**Zohar is a 501(c)(3) non-profit organization that is generously supported by private foundations, corporations, and individual contributors. As part of his vision for children to apply the benefits of dance education to their academic advancement, Mr. Krauss initiated IndepenDANCE in 1986. Under his direction, IndepenDANCE has matured into an important offering for K-8 children in under-served communities. Through the Juvie Jazz program for incarcerated youths in the Santa Clara County Juvenile Hall, Ehud brings rehabilitation through dance. One can also work with Ehud at the Pacific Autism Center for Education (PACE), in which dance is extended to children with autism.**

### **Artistic Emphasis: Dance**

Opportunity:

Volunteer/Intern

Contact:

Ehud Krauss, Director (650-444-1433)

more info at: [www.zohardancecompany.org](http://www.zohardancecompany.org)

zohardance@aol.com

## **The Armory Center for the Arts**

145 N. Raymond Ave

Pasadena, CA 91103

### **The Organization:**

**The Armory Center for the Arts is a community arts center that offers innovative approaches to creating, exploring, and presenting the visual arts to students of all ages. In addition to providing an outlet for contemporary art exhibitions and performances, the**

**Armory offers studio art classes and a variety of educational outreach programs to schools and in the community.**

**Artistic Emphasis: Visual Arts**

Job Description:

Under the guidance of the Director of Studio Programs, Carrie Whitney, the Studio Intern will participate in the planning, registration and implementation of workshops taught by the Armory's faculty of professional artists. Each summer, the Armory offers more than 250 different classes in a variety of media, for all levels of ability, for children ages 3-11, youth ages 12-18 (Art High), and adults.

The Studio internship will offer the selected undergraduate student the opportunity to:

~Receive training from the Armory's educational and artistic program staff and gain valuable experience in arts administration and arts education.

~Interact with the professional artists who comprise the Armory's teaching staff.

~Work with diverse populations who participate in the programs.

~Gain understanding of and experience in the daily working of a multi-disciplinary community-based arts organization.

Length of Position: ten weeks

Application Process:

Submit resume and letter of intent to:  
Summer Getty Internship (Studio)  
Armory Center for the Arts  
145 N. Raymond Avenue, Pasadena, CA 91103

<http://www.armoryarts.org/employment/employment.html>

Contact Information:

Carrie Whitney  
cwhitney@armoryarts.org  
626-792-5101, ext. 131

## **Mid West**

### **HECUA: Higher Education Consortium for Urban Affairs - St. Paul, Minnesota**

#### **The organization:**

**HECUA exists to enrich the liberal arts education mission of each of its member institutions with experiential, cross-disciplinary learning programs and other related activities best achieved through inter-institutional cooperation.**

**HECUA is an independent, nonprofit organization founded and governed by member institutions of higher education.**

#### **Mission:**

**HECUA activates the civic mission of higher education through urban learning programs and related activities that connect students, faculty and practitioners to address the most pressing issues of our time. HECUA is a leading organization that fosters intentional learning and collaborative action that equips students to become effective citizens and agents of change**

#### **Artistic Emphasis: Theatre, Dance, Writing, Visual Arts, Music**

#### **Opportunities:**

Every HECUA semester program has an internship component that is integral to the experiential learning model. Students in the three Twin Cities semester programs – City Arts, Environmental Sustainability and Metro Urban Studies Term — work three days a week, (a minimum of 200 hours) at a local nonprofit organization. The internship work ideally complements the class readings, discussions, and field experiences. Students reflect on and integrate what they learn in the classroom with what they experience at their internship sites and field visits, while exploring their own role in the broader Twin Cities community. The internship is one of four credit-bearing components of the semester programs. Students are graded based on their participation at their internship, their reflection and analysis about their internship in class, and in their writing and creative praxis assignments.

Although HECUA is based in the Twin Cities, Minnesota, they offer many opportunities across the country and throughout the world. This program is unique in that one is able to create their internship based on their interests and artistic emphasis through working with a coordinator.

#### **Application Process:**

Before the start of a semester program, students meet with the Manager of Internships to discuss their interests and the internships available. Students with special interests are encouraged to contact the Manager of Internships a month to two months before the start of the semester.

HECUA is in contact with over 350 internship placement opportunities that are updated each semester according to the available projects at local nonprofit organizations and through outreach to new organizations. Below is a brief sketch of some past internship placements for the MUST, City Arts, and Environmental Sustainability programs along with a list of additional placements.

Keep in mind that this is only a partial list. We have many more internship possibilities to consider, and we develop new ones each semester.

Contact Information:

<http://www.hecua.org/index.php>  
2233 University Ave. W., Suite 210  
St. Paul, MN 55114  
Phone: (651) 646-8831  
Fax: (651) 659-9421  
E-mail: [hecua@hecua.org](mailto:hecua@hecua.org)

## **TimeLine Theatre Company - Chicago, Illinois**

615 W. Wellington Ave.  
Chicago, IL 60657

### **The Organization:**

**TimeLine Theater Company is a daring & exciting professional off-loop Chicago theatre company. The company's season has grown to include 5-6 productions per year.**

### **Mission:**

**TimeLine Theatre presents stories inspired by history that connect with today's social and political issues, in keeping with their motto: "Yesterday's Stories. Today's Topics." Its collaborative artistic team produces provocative theatre that engages, educates, entertains, and enlightens.**

### **Artistic Emphasis: Theatre, Theatre Marketing/Administration**

#### Opportunities:

Volunteer, Internships

TimeLine Theatre Company has opportunities for volunteers year-round.

The company also has immediate openings for two types of internships. These internships offer hands-on experience, an opportunity to gain valuable insight about the work of a small company, and work with TimeLine's Artistic Director, Managing Director, Director of Marketing & Communications, and Development Manager. They are non-paid internships, however academic credit may be available. Internship hours are flexible.

-Artistic Interns: Interns will experience immersion in the various facets of producing and running a not-for-profit organization. Interns will work the Artistic Director, learning about assembling a production team, the casting process, scheduling and organizing auditions, researching, reading, and cataloging plays, creating a season, and preparing for and running a production. Interns will also contribute to TimeLine's fundraising and marketing efforts, gaining insight into the world of fundraising & grant writing, and learning how to attract and cultivate an audience base.

-Marketing/Administration Interns: Interns will learn how to attract and build audiences, work with the media, operate a box office, and manage a not-for-profit organization.

Working closely with the Director of Marketing and Communications, as well as the Managing Director, interns will help implement comprehensive marketing and media promotions, newspaper & radio advertising, e-mail marketing, ticket sales, special events, and TimeLine's ever-expanding web site.

**Application Process:**

For volunteers opportunities, send a letter of interest to Artistic Director PJ Powers, stating the area(s) in which you would like to be involved (i.e. Marketing, Production, Event Planning etc.)

PJ Powers  
Artistic Director  
TimeLine Theatre Company  
615 W. Wellington Ave.  
Chicago, IL 60657  
[pj@timelinetheatre.com](mailto:pj@timelinetheatre.com)

For internships send:

1. A cover letter that expresses your interest in the TimeLine Artistic or Marketing/Administration Internship. Please specify your availability; what other activities you will be doing at the same time (i.e. going to school, working a part-time or full-time job, etc.); and why you are interested in getting involved with TimeLine.
2. A resume listing your experience.
3. Your contact information.

To apply for an Artistic Internship, send these materials to PJ Powers (address above) either via mail or e-mail. To apply for a Marketing/Administration Internship, send these materials to:

Lara Goetsch  
Director of Marketing and Communications  
615 W. Wellington Ave.  
Chicago, IL, 60657  
[lara@timelinetheatre.com](mailto:lara@timelinetheatre.com)

Contact information:

Phone: 773-281-TIME (8463)

Fax: 773-281-1134

E-mail: [info@timelinetheatre.com](mailto:info@timelinetheatre.com)

For more information visit: [http://timelinetheatre.com/work\\_with\\_us/internships.htm](http://timelinetheatre.com/work_with_us/internships.htm)

## **Cheryl's Dreaming Big**

**Chicago, Illinois**

**The Organization:**

**Cheryl's Dreaming Big is a professional theatre company performing original theatrical productions based on true stories of people's experiences with mental illness in public theatre spaces, at high schools, colleges, places of worship, community organizations,**

**hospitals, and corporations. The company holds facilitated dialogues after its shows, and also provides information, resources, and support to promote health and well-being through collaboration with such respected organizations as the National Alliance on Mental Illness.**

**Mission Statement: Our mission is to shed light on mental illness through theatre-stimulating dialogue, generating awareness, and connecting people to information and resources which promote well-being.**

**Goals: Empowering adults with mental illness to achieve their greatest potential. Halting the cycle of shame and secrecy that keeps people from seeking support.**

**Mission:**

**We imagine a world where the cycle of shame and secrecy that keeps mental illness out of the public eye and silenced in public conversation is broken. In this world, all people feel safe and comfortable giving voice to their experience and have the support necessary to seek and work toward full health and well-being.**

### **Artistic Emphasis: Theatre, Writing**

Opportunities:

Volunteer, Artistic Collaboration

Cheryl's Dreaming Big (CDB) is looking for volunteers in the following areas: Graphic Designer, Office Assistant, Board Members, an accountant and lawyer, Fundraising Team Member, Actors, After-show Dialogue Facilitators, Mental Health Experts to serve on panels, Documentation experts, videographers, and photographers. Cheryl's Dreaming Big is eager to work with anyone who is inspired and moved by their mission and has a talent or gift to offer, even if it is not on this list, and encourage those interested to contact the company.

The company also expresses interest in artistic collaboration and is open to creating a new project with other artists or organizations if the end goals/needs & ideas are in line with CDB's mission. The opportunity here is essentially an open door for those who identify with the company's mission.

Application Process:

Cheryl's Dreaming Big currently works on an individual basis and simply requests that you contact them by phone or e-mail and detail your desire to help, the talents or skills you have/are willing to offer, and include any ideas you many have to share.

Contact Information:

(773) 944-5062

[getinvolved@cherylsdreamingbig.org](mailto:getinvolved@cherylsdreamingbig.org)

## **Live Up Art**

Community Art Center  
1010 Roosevelt Street  
Gary, IN 46404

**The Organization:**

**Live Up Art's approach is to use the arts to educate. Our programs prepare the youth we serve to make intelligent life decisions through learning the disciplines of art at an early age. We offer a variety of classes in our after school program and a seven-week summer art camp.**

**Mission Statement:**

**To provide a creative and safe environment to educate, teach, produce, market, promote, exhibit and counsel individuals in all disciplines of art. To provide an educational institution that utilizes an Arts Based Educational Format to teach children and youth and provide them a foundation on which to build positive life experiences. To develop and nurture an entrepreneurial spirit. To promote cultural diversity, teach individuals to respect the differences of other races and cultures and to honor the similarities of all. To teach respect for all human beings regardless of age, race, gender or sexual orientation.**

**Artistic Emphasis: Theatre, Dance, Music, and Art**

Opportunities:

Art Instructors, all areas

Description:

Needed art instructors all disciplines, to teach a couple of hours a week in an after school, week end and summer art program. Located in midtown Gary, IN. Hours: After School, 2:30 to 6:00 PM, Saturday, 10:00 AM to Noon, Summer Program, 10:00 AM to 3:00 PM.

Skills:

Proficiency in area of expertise. Ability to work with children and adults, being innovative. Experience in Silk screening and screen making, t-shirt design, mural design and painting, pottery, working with, hand building, sculpturing, throwing pottery, drawing, and more. Degree self-taught welcome.

Within Live Up Art: Community Art Organization

The Organization: Artists in all disciplines teach children, youth and adults artistic proficiency in both the performing and visual arts.

Artistic Emphasis: All disciplines of performing arts.

Skills:

Artists both formal education and self taught, Encourage Folk Artists to apply, others: if not degreed have proof of some proficiency in the area volunteering.

Contact Information:

If you are interested in becoming involved, contact the Executive Director, Leon Fox, at (219) 882-0200 or visit the website and fill out a form under the Contact link.

<http://www.liveupart.org/>

**Interlochen Center for the Arts**

Main Campus Street Address  
(for overnight deliveries):

Interlochen Center for the Arts  
4000 Highway M-137  
Interlochen, MI 49643

Main Campus Mailing Address:

Interlochen Center for the Arts  
PO Box 199  
Interlochen, MI 49643-0199

**The Organization:**

**Situated on a 1,200-acre campus, Interlochen Center for the Arts is the only community in the world that brings together:**

- A 2500-student [summer arts camp program](#) for ages 8-18.
- A 500-student [fine arts boarding high school](#) with college-prep academics
- Two 24-hour listener-supported [public radio](#) stations (classical music and news)
- Year-round [arts programs for adults](#)
- 600 [arts presentations](#) annually by students, faculty and world-renowned guest artists
- And eight decades worth of alumni worldwide, including a galaxy of [arts luminaries](#).

Arts lovers, lifelong learners and the world's most talented and motivated young people are drawn to Interlochen from all over the country and all over the world to celebrate and create excellence in creative writing, dance, motion picture arts, music, theatre, visual arts and academics.

**Mission :**

**Interlochen Center for the Arts engages and inspires people worldwide through excellence in educational, artistic and cultural programs, enhancing the quality of life through the universal language of the arts.**

**Artistic Emphasis: Creative writing, dance, motion picture arts, music, theatre, visual arts and academics**

Opportunities:

Summer camp counselors: June-August

Contact Information:

Jennifer Flick: Coordinator of Seasonal Employment

Interlochen Center for the Arts  
Human Resources Office  
PO Box 199  
Interlochen, MI 49643-0199

Phone: 231.276.7337  
Fax: 231.276.7850  
E-mail: [employment@interlochen.org](mailto:employment@interlochen.org)

Application Process:

You can obtain the necessary forms online or by e-mailing, calling, or writing Interlochen.

[http://www.interlochen.org/about/work\\_volunteer/summer\\_camp/how\\_to\\_apply\\_1](http://www.interlochen.org/about/work_volunteer/summer_camp/how_to_apply_1)

Mail all application materials to:

Interlochen Center for the Arts  
Attention: Human Resources  
PO Box 199  
Interlochen, MI 49643-0199

Human Resources will respond to your application.

## **East Coast**

### **Womens Expressive Theater (WET)**

**Adress: Women's Expressive Theater**

**441 Lexington Ave.**

**PH, New York, NY 10017**

**Phone: 212. 682. 0265**

**The Organization: WET adheres to its mission by developing, producing and promoting innovative, non-niched, female-generated work in theater, film, television and education.**

**Women in the United States are under-represented and often misrepresented in the entertainment industry - an industry that creates and defines our culture and has global influence.**

**The theater study regrettably suggested that plays written by women are not considered by the industry as "universal", and are therefore deemed by most producers, as "not commercially viable". Women playwrights are highly awarded, but rarely produced, never receiving the status in the public arenas that they deserve. According to the co-author of the study, five years later, the statistics have not changed.**

**Equal opportunity still does not exist for women in the entertainment industry. Additionally, the representation of women and girls in the media is often degrading, based in stereotype, and sets up impossible expectations women and girls must live up to. If we continue to accept that this business, which defines our culture, does not represent women equally or accurately, then we are supporting a business that does not value women as equal citizens.**

Artistic Emphasis:

WET mentors young women interested in working in the arts and production, through a comprehensive internship program, which provides women in the beginning of their careers skills in script coverage, public speaking, leadership, grant writing, and sponsorship proposals. These internships often culminate with WET suggesting and securing paid positions for the intern in the entertainment industry.

WET (Women's Expressive Theater, Inc.) is always seeking motivated, savvy, hardworking, inspired individuals for internships. Interns will work in all facets of production and non profit management including fundraising, corporate sponsorships, audience development, event planning and producing, grant research, script coverage, research, educational programming and more. Interns will be able to make invaluable connections and gain hands-on experience.

All WET interns must have strong writing, phone and communication skills. We are always looking for thorough, detail oriented young professionals who are driven and positive.

Job Description:

WET (Women's Expressive Theater, Inc.) is seeking apprentices for our upcoming world premiere production of "Perfect Couple" by Brooke Berman, directed by Maria Mileaf. The production will run at the 99 seat DR2 Theater in unions square under a nonprofit off-Broadway equity contract. Apprenticeships are unpaid, but terrific opportunities to work hands on with a production, work side by side with theater professionals, learn invaluable skills, make important connections and build resume with an Off-Broadway credit. School credit is available.

Contact Information:

For information about WET, visit [www.wetweb.org](http://www.wetweb.org). Send cover letter/ resume to:  
[AssistantProducer@wetweb.org](mailto:AssistantProducer@wetweb.org).

Application Process:

If interested, please email a resume and brief cover letter with availability to Ashley at [assistant@wetweb.org](mailto:assistant@wetweb.org). Vi Must be able to commit at least two full days (10am-6pm) in the office, although three full days is preferred. Conveniently located across the street from Grand Central. School credit is available.

## **Arts Engine, Inc.**

**104 West 14th Street, 4th floor**

**New York, NY 10011**

**tel: 646.230.6368**

**fax: 646.230.6388**

### **Arts Engine Internships:**

Internships in the programs department offer opportunities to learn about organizing screenings, doing community outreach and using films as a tool for social change. You will gain hands-on experience from working with community, regional and national organizations, institutions and museums on organizing screenings and events as well understand what goes behind putting together film festivals, conferences, panels and workshops. Additionally, you will have the opportunity to learn about building web content and engaging the public to use social justice issue films.

### **The Organization:**

**Arts Engine, Inc., a nonprofit organization, supports, produces, and distributes independent media of consequence and promotes the use of independent media by advocates, educators and the general public. By fostering the production and use of independent film, video and new media, Arts Engine connects media makers and active audiences in order to spur critical consideration of pressing social issues.**

**Big Mouth Films, a department of Arts Engine, Inc., has produced 7 feature-length documentaries that cover topics ranging from the criminal justice system to alternative healing, and has worked with numerous clients in the production of film and video work. Big Mouth's films have played at festivals around the world with premieres at the Sundance Film Festival, the Berlin International Film Festival, South by Southwest Film Festival and the Hollywood Black Film Festival.**

**MediaRights, a project of Arts Engine, Inc., helps educators, nonprofits, filmmakers and activists reach, teach, motivate and activate their communities. It maintains the nation's most comprehensive, searchable database of issue-oriented programs. MediaRights showcases effective short social issue media through the annual Media That Matters Film Festival, which is streamed online. It also supports youth media distribution through YMDi.org and promotes independent media advocacy through its Just Media project.**

Application Process:

Interested applicants should email a resume and cover letter to:

Ryann Scypion  
[ryann@artsengine.net](mailto:ryann@artsengine.net)

A minimum commitment of 3 months is required for all internships unless specific projects or immediate needs arise.

The yearly internship schedule is as follows: **Dec-Feb, Mar-May, June-Aug, Sep-Nov.**

Internships with the production department are on a rolling basis and are dependent upon production needs and the rotation of previous interns. There are also needs for project specific or short-term interns.

All internships involve the specific duties of the position in addition to administrative tasks delegated by the office manager.

Internships:

### **Web Development Internship**

The Web Internship offers an exciting opportunity to learn valuable web skills in a nonprofit environment. Responsibilities include assisting Web staff with publishing and online duties and supporting the office manager with minimal administrative tasks. Applicants with basic HTML and uploading knowledge are preferred. Applicants interested in learning about web development and website design are urged to apply!

### **Programs Internship**

Internships in the programs department offer opportunities to learn about organizing screenings, doing community outreach and using films as a tool for social change. You will gain hands-on experience from working with community, regional and national organizations, institutions and museums on organizing screenings and events as well understand what goes behind putting together film festivals, conferences, panels and workshops. Additionally, you will have the opportunity to learn about building web content and engaging the public to use social justice issue films.

Depending on your interest, responsibilities may include:

- Research, track and assist with organizing events, workshops, conferences for Arts Engine
- Help with the outreach and promotion of the traveling of current and past Media That Matters Film Festival
- Assist with outreach and partnership building of the film festival
- Research and obtain news items for publication of our monthly email newsletter.
- Assist with managing memberships and user activity of MediaRights.org, a project of Arts Engine.
- Assist with content development of film information, correcting erroneous entries and researching additional films to add to the database.
- Contact independent film distributors and filmmakers to update film profiles, releases, outreach initiatives.
- Research and contact educators, community organizations, social just institutions, activists, and filmmakers on outreach, content, networking, and various opportunities.

**Skills:**

- Candidate should have good oral and written communication skills
- Comfortable working on Mac environments and with applications like Word, Excel, internet, Mail, etc.
- Ability to think outside the box
- Ability to multi task while paying close attention to detail
- Experience in a nonprofit environment and strong interest in social justice issues highly desired.
- The ideal candidates will be highly motivated self-starters, able to work independently and collaboratively.

**Documentary Production Internship**

The internship within the production department offers a unique opportunity to learn about the production of social-issue documentaries from pre through post production.

**Responsibilities:**

- Dubbing, logging, transcribing and digitizing footage
- Assistant Editing
- PA for shoots
- Planning and organizing travel arrangements
- Publicity and promotion of films for festival circuit
- Graphic design for DVD and poster art for films
- Equipment and edit room maintenance and organization

**Skills:**

- Ability to handle multiple, immediate tasks while paying close attention to detail
- Experience working with cameras, lighting and sound equipment

- Ability to work as a member of a team and independently
- Experience using editing programs; Final Cut Pro or AVID

### **Fundraising and Development Internship**

This internship offers the chance to learn, experience and put to practice valuable grants management and development skills within a media arts environment.

Responsibilities:

- Proofing grant applications, grant reports, press releases, and other writing for grammar/spelling/content
- Researching foundations, other funding sources, and press
- Corresponding with funders and other development contacts
- Data entry, filing and administrative tasks

Required Skills:

- Excellent grammar and spelling
- Good writing skills
- Knowledge of Filemaker Pro and Excel

Preferred skills include:

- Knowledge of Photoshop and InDesign
- Basic familiarity with development and fundraising

Contact Information:

Website: <http://mediaresearchhub.ssrc.org/news/arts-engine-internships-available/>

## **ZUMIX: Making a Difference Through Music**

**202 Maverick St.**

**East Boston, MA 02128**

(617) 568-9777

[zmail@zumix.org](mailto:zmail@zumix.org)

Hip hop history workshop  
Songwriting/Creative writing workshop  
Stage and Performing Techniques  
Ice breaker workshop

For more information, contact Corey DePina at  
(617) 568-9777 x10 or  
email at [cdepina@zumix.org](mailto:cdepina@zumix.org)

Live sound workshop  
Music production workshop  
Audio recording workshop

For more information, contact Dan Fox at  
(617) 568-9777 x11 or  
email at [dfox@zumix.org](mailto:dfox@zumix.org)

Download Application here <http://www.zumix.org/app.html> to apply for jobs  
(This one is more of a workshop kind of program, but you can apply for jobs as well)

## **International Programs**

### **Orphans International Sri Lanka Summer Internship**

Sri Lanka

#### **The Organization:**

**Orphans International Worldwide (OIWW) was founded by former investment banker Jim Luce in 1999 as a response to the global crisis facing orphaned children. OIWW has established a network of locally incorporated homes to house and educate children orphaned and abandoned after the Tsunami in Sri Lanka and Indonesia, and the 2004 hurricane in Haiti. OIWW provides aid to the world's most disadvantaged children with the donated services of 100 volunteers, on an annual budget of less than a half-million dollars. OIWW is associated with the United Nations Department of Public Information and is headquartered in New York City. OI America is a 501(c)(3) not for profit corporation.**

Opportunities:  
Internship or Volunteer

Teach Orphans and village children at a community center: using Leap Pad Learning systems, computer games, ESL techniques: teaching English

Application Process:

Requirements:

- Strong written English skills
- Ability to work independently and as part of a team
- Minimum GPA of 3.0
- Interest in the work of an NGO
- Commitment to the mission of helping orphaned children to become global citizens
- Past volunteer experience
- Proficiency in basic computer programs
- A commitment to an interfaith, interracial, international, and intergenerational approach to humanitarian aid.

Please send your resume and a writing sample to [linda@oiww.org](mailto:linda@oiww.org)

Contact:

[info@oiww.org](mailto:info@oiww.org)

Orphans International Worldwide 540 Main Street Suite 418 New York, NY 10044 USA  
212.755.7285

Website: <http://www.oiww.org/>

<http://www.idealists.org/if/i/en/av/Internship/117666-200> (Internship listing)

## **Cultural Canvas Thailand**

Chiang Mai, Thailand, 50200, Thailand

### **The Organization:**

**The mission of Cultural Canvas Thailand is to generate awareness and volunteer support of the current social issues facing Chiang Mai, Thailand. We promote equality, community interaction, and social change through artistic outreach and volunteer services in conjunction with local organizations. CCT and our partner organizations focus on education and assistance in the following areas: HIV/AIDS, refugees, impoverished ethnic minorities, and sex workers. Cultural Canvas Thailand offers unique and meaningful volunteer experiences in Chiang Mai, Thailand. Placements are available in the following areas: hill tribe education, HIV/AIDS prevention, women's empowerment, and Burmese refugee education and assistance.**

### **Artistic Emphasis:**

At Cultural Canvas Thailand, you can participate in our Canvas Program, a volunteer program that promotes artistic outreach using a wide range of artistic media. This program utilizes art activity as a therapeutic means for numerous groups to escape the problems which they face on a day-to-day basis. It also creates a platform for cultural engagement among various individuals from diverse and backgrounds, including you, the volunteer. The art created in our

Canvas Program provides a means of generating awareness of the numerous social issues faced in Chiang Mai.

**Job Description:**

The Canvas Art Program is looking for volunteers from a wide-range of backgrounds and experiences. The only requirement is an enthusiasm for what we do and an appreciation of the arts as a tool for social change. There are opportunities for art therapists, musicians, writers, office assistants, and everything in between.

The Canvas Art Program volunteer can expect to play a large role with many projects. The art program works with a diversity of groups that focuses on a variety of social issues. The volunteer will have an opportunity to work with various populations including: Burmese refugees, indigenous hill tribes groups, and children from a local orphanage. This opportunity is ideal for someone who likes to be involved in numerous projects and can work independently as well as with a group. There are opportunities to work with other local artists on projects as well as design and implement your own creative visions. If you prefer to be more behind the scenes, there are also opportunities for curriculum development and grant writing.

All of Cultural Canvas Thailand's volunteer placements deal with social issues such as discrimination and the abuse of basic human rights. You will be learning about the lives of people from another culture and the problems they face such as poverty, hunger, disease, prejudice and many others. You will build relationships and gain an understanding of the issues confronting Thailand and many other parts of the world.

Start Date: June 16, 2008

End Date: September 16, 2008

**Contact Information:**

<http://www.culturalcanvas.com/index.php>

## **World Teach**

<http://www.worldteach.org/>

**The Organization:**

**"As a WorldTeach volunteer teacher, you will witness firsthand the challenges and rewards of education in a developing country. You will share the skills and knowledge gained through your education and life experience with students who have not had the same advantages, and you will make a concrete and lasting difference in their lives."**

**Artistic Emphasis and expertise:**

For year-long programs, volunteers must have a bachelor's degree. Summer program volunteers do not need to have a college degree, but must be at least 18 years of age. WorldTeach programs are open to native speakers of English; volunteers do **not** have to be US citizens.

**Application Process:**

Select a program by reading materials online, calling the WorldTeach office, or speaking with a returned volunteer. Our admissions are rolling, and thus preference is given to those who apply before the deadline. Applicants for partially- and fully-funded programs are encouraged to apply as early as possible, as these programs fill more quickly.

To apply, please submit the two-part WorldTeach Volunteer Teacher Application. **Your application is not complete until we receive both Part I and Part II.** There is no application fee.

- First, submit WorldTeach Application Part I online
- Second, download WorldTeach Application Part II and submit materials by email, fax, or post

Part II includes comprehensive instructions on the following materials:

- three essays
- resume in WorldTeach format
- college/university transcript and diploma (year-long programs only)
- two references, either professional or academic
- interview with returned volunteer (year-long programs only)
- Please submit your essays and resume by email if possible; for Chile Ministry applicants, electronic submission is required
- If you have any questions, please write to [admissions@worldteach.org](mailto:admissions@worldteach.org) for an immediate response

**Contact Information:**

Telephone: 1-800-4-TEACH-0 (483-2240) or 617-495-5527

Fax: 617-495-1599

General Information: [info@worldteach.org](mailto:info@worldteach.org)

Applicant Information: [admissions@worldteach.org](mailto:admissions@worldteach.org)

Alumni Information: [alumni@worldteach.org](mailto:alumni@worldteach.org)

**Program Locations and Dates:**

<b>Program</b>	<b>Departure Date</b>	<b>Apply By</b>
South Africa Year	late June 2008	April 15
Kenya Year	mid July 2008	June 15
American Samoa Year	early July 2008	April 15

Social Justice and the Arts  
Internship/Volunteer Opportunities 2008

Marshall Islands Year	mid July 2008	April 15
Micronesia Year	mid July 2008	April 15
China Year	early August 2008	April 30
Guyana Year	early August 2008	April 30
Venezuela Year	[not available in 2008]	April 30
Mongolia Year	[not available in 2008]	April 30
Chile Ministry Semester	mid July 2008	May 31
Ecuador Year	early September 2008	June 15
Rwanda Year	late December 2008	09/15/08
Namibia Year	late December 2008	09/15/08
Costa Rica Year	early January 2009	09/15/08
Chile DuocUC Year	mid February 2009	12/15/09
Ecuador Year	early March 2009	12/15/09

Chile Ministry Year	mid March 2009	01/15/09
Bangladesh Year	early August 2009	04/15/09
Poland Summer	late June 2008	April 30
Bulgaria Summer	late June 2008	April 30
China Summer	[not available in 2008]	April 15
Ecuador Summer	mid June 2008	April 15
South Africa Summer	late June 2008	April 1
Namibia Summer	early June 2008	April 15
Costa Rica Summer	early June 2008	April 15_uacct = "UA- 1282865-1"; urchinTracker();

## **The International Volunteer Programs Association (IVPA)**

One Brattle Square  
Suite 552  
Cambridge MA 02138

**This organization is an alliance of non-governmental organizations involved in international volunteer work and internship exchanges.**

Contact Information:  
(914) 380-8322  
info@volunteerinternational.org

## **The People's Institute for Art and Education**

Porto Alegre, Rio Grande Do Sul, Brazil

**The Organization:**

**The Program needs musicians to coach children who are learning violin, viola, cello, flute and choral music. The children, aged six to sixteen, live one of the poorer bairros of Porto Alegre, a major city in the south of Brazil. A music program that functions in the bairro has been, for many of the youngsters, transformative, not only imparting musical capabilities, but changing behaviors and enhancing performance at school. The Position** requires at least three months of volunteer work; however, longer stays are available.

Artistic Emphasis: Music

Volunteers are given housing (close to the site, transportation to and fro provided) and amenities. For those volunteering for longer than six months, reimbursement for transportation costs is potentially available.

Contact Information:

Send your statement of interest, including prior teaching experience and language skills, to [malavoglia2@yahoo.com](mailto:malavoglia2@yahoo.com). Please indicate your desired dates.

## **Performing Life**

Cochabamba, Cochabamba, Bolivia

**The Organization:**

**Performing Life is an organization that uses the arts as a method of improving the lives of children who work or live on the street. Juggling is popular within the organization, and handicrafts are made by children and sold abroad to maximize profits. The money is then invested into micro-enterprise projects run by the children and their families.**

**Through its efforts, Performing Life has helped over 150 children in need. Each class averages about twenty students and meets for two to three hours per day. The organization provides lunch for the children and also helps them enroll in school. As the children get older, their roles within the organization become more pertinent, as some of them advance to being instructors.**

**Performing Life is sponsored by the global NGO Hope for the Children.**

**Artistic Emphasis: Performing arts**

Contact Information:

Email resume to [erik@sustainablebolivia.org](mailto:erik@sustainablebolivia.org)  
[www.sustainablebolivia.org](http://www.sustainablebolivia.org)