GRADUATE PROGRAM IN PASTORAL MINISTRIES

SCHOOL OF EDUCATION, COUNSELING PSYCHOLOGY, AND PASTORAL MINISTRIES

Santa Clara University

Petition to take Comprehensive Examinations

Please complete this form and return it to the Graduate Program in Pastoral Ministries *at least 8 weeks prior* to your proposed examination date.

Date _____ SCU Student ID # _____ E-mail _____

Name _____ Address _____

Emphasis ❑ Catechetics ❑ Pastoral Liturgy Dual Emphasis **(if applicable)** _____

❑ Spirituality ❑ Liturgical Music

I plan to take my Comprehensive Exams: ❑ Fall ❑ Winter Year _____

❑ Spring ❑ Summer

Please note:

1. Proctors must be arranged for the examinations. If you decide to change your date, you must inform us *at least four weeks in advance*.
2. You will use a Blue Book (handwritten) –**or**– a computer.
3. If you wish to use a computer, you must reserve one with the Graduate Program in Pastoral Ministries office at least one month in advance. You may not use your own computer.

   I would like to reserve a: **MAC** ❑

   PC ❑
4. If you handwrite the examination it will be copied and you will receive the original. You must return a typed, double-spaced copy of your exam no more than three days later to the *Graduate Program in Pastoral Ministries* office.

Signature _____ Date _____

FOR OFFICE USE ONLY

Date Approved _____ Reminder Letter Sent ❑