

SCU Psychology Research Participant Pool

Quick Reference Guide for Participants

The new online subject pool system will allow you to easily sign up to participate in research studies, communicate with experimenters, and monitor your progress toward fulfilling the Psyc 1 and 2 research participation requirement.

Getting started:

- Go to <http://scu.sona-systems.com>
- On the bottom left, under “New Participant?”, click on “Request an account here.” Fill out the requested information on the “Request an account” page.
- Check your SCU email to get your login information.
- Go to <http://scu.sona-systems.com> and enter your username and password from the email.
- The system will ask you to participate in a pretest survey online. Participating in the pretest may increase the number of studies you are eligible to participate in, as some studies only allow participants who fulfill certain criteria in the pretest. In addition, if you choose to complete the pretest, you will receive one subject pool participation credit for doing so.

Signing up for studies:

- Click on “Studies” on the top toolbar.
- Look for studies with “Timeslots Available”, and click on the name of the study to get more information about it. If there are no studies available, log in again a few days later, as studies can be added at any time.
- If you wish to sign up for a study and meet the restrictions listed as “Subject Restrictions”, click “Sign Up”.
- You will see important information about your sign-up on the next page, and it will also be emailed to you.
- To cancel a sign-up, click on the “My Schedule/Credits” option on the top toolbar. Then click the “Cancel” button next to the study you want to cancel. You will be penalized 1 credit if you fail to show up for a study without canceling it by the cancellation deadline. The cancellation deadline is set by each experimenter, so you should check this when you sign up for each study.

Track your progress:

- Click on the “My Schedule/Credits” option on the top toolbar.

Changing your email address or password:

- Click on “My Profile” on the top toolbar and make the desired changes.

See the “Participant Documentation Set” for more details about using the online subject pool system.