

**IT IS A STUDENT'S RESPONSIBILITY
TO OBTAIN ALL NECESSARY SIGNATURES AND WALK THIS
FORM OVER TO THE OFFICE OF THE REGISTRAR FOR
PROCESSING. NO EXCEPTIONS.**



**Permission to Take Graduate or
Undergraduate Course**

GRADUATE STUDENTS DO NOT NEED DEPARTMENT CHAIR'S SIGNATURE

INSTRUCTIONS

1. Complete form and obtain the following signatures:
 - Academic Advisor
 - Department Chair (required for undergraduate students only)
 - Director, Graduate Services
2. Take the signed form to the Office of the Registrar for course registration

Student Name: _____ Today's Date: _____

SCU I.D. #: _____ Daytime Phone: _____

Preferred Email: _____

Academic Quarter: _____ Year Course(s) shall be taken in: _____

Subject: _____ Catalog #: _____

Course Title: _____ Section Number: _____

Subject: _____ Catalog #: _____

Course Title: _____ Section Number: _____

Undergraduate Students Only - List graduate courses in progress or already completed:

1 _____ 2 _____ 3 _____

4 _____ 5 _____ 6 _____

Required Signatures:

Advisor's Approval: _____ Date: _____

Department Chair Approval: _____ Date: _____
(Required for undergraduate students only)

Graduate Services: _____ Date: _____

Permission Number (if a course is full): _____