

# STAFF *Senate*

Santa Clara University

## Staff Senate Meeting Minutes

Date: Thursday, November 19, 2010

Time: 11:00 – 12:00

Place: Leavey Center – University Suite (3<sup>rd</sup> floor)

Present: Susan Chun, Julie Stone, Diane Cranor, Julie Wong, Jan Davis, Mary Sue Crawford, Jason Chang (for Lantz Johnson) Li-Shan Feng, Muriel Isaac, Jenny Stoddard, Arcelia Rodriguez, Nicole Maxwell, Nancy Diaz, Fred Smith.

1. Welcome – Fred Smith welcomed group and guests.
2. Approval of Minutes – October 2010 minutes were approved as amended. Add Marquita Coe to list of attendees.
3. Committee Updates
  - a. Communications – Nothing to report
  - b. Elections – Judy Rodriguez is a new representative from the Orradre Library. She works Saturday through Thursday, so is not in attendance today.
  - c. Community Service – The Holiday party was cancelled as SCU Alumni had scheduled a more elaborate event on the same night for the same group. A Friendship Party is scheduled for February. More details to follow.
  - d. Events – Nothing to report
4. Gary Neustadter, NCAA certification – Gary is the Chair of the University Steering Committee. This committee is required by the NCAA. This committee investigates three areas within the Department of Athletics and Recreation – Academic Integrity, Governance and Commitment to Rules Compliance and Gender and Diversity Issues - and reports back to the NCAA. SCU staff and faculty may raise any questions or concerns with the committee. The prepared report will be submitted to Fr. Engh on April 1, 2011.
5. Continuing Business
  - a. Retiree Perks – HR has a retirement guide. Faculty and staff are treated equally. 15 years, or more get retirement access card, discounts at Bookstore. 20 years gets education (remission) benefit.
  - b. Staff Awards – on-going
  - c. Recognizing Service on Staff Senate and other duties – on-going.

- d. Bon Appétit feedback – Fred collected surveys. Some feedback given regarding cash not being tendered at certain cash registers, better signage and menus, and sample display of food.

#### 6. New Business

- a. Jesuit School of Theology – Staff Senate is forwarding information to JST. They have been invited to meetings and have declined.