

# *STAFF* Senate

Santa Clara University

## **Staff Senate Meeting Minutes**

Date: Thursday, October 21, 2010

Time: 11:00 – 12:00

Place: Leavey Center – University Suite (3<sup>rd</sup> floor)

Present: Susan Babbel, Mary Sue Crawford, Susan Chun, Diane Cranor, Janis Davis, Lester Deanes, Nancy Diaz, Li-Shan Feng, Betsy Fiel, Muriel Isaac, Linda Jocewicz, Felipe Montoro, Chris Nulk, Arcelia Rodriguez, Fred Smith, Julie Stone, Jenny Stoddard. Guests: Rob Gunsalus, Boo Riley, Fabio Soto and Chris Mosier.

1. Approval of June Minutes – September and October minutes to be approved at November 18<sup>th</sup> meeting.
2. Rob Gunsalus, the new Vice President of University Relations, is taking the time to get to know the university and has begun an informal “listening tour”, meeting with students, deans, faculty and staff. He is impressed with the feedback of how much people love SCU. He touched upon the strategic plan for next 10 years as well as the need to increase funding for Financial Aid, facilities, programs and other university projects. Mr. Gunsalus thanked the staff for “all you bring to the students” at SCU and stated he looks forward to serving Santa Clara University. He spoke briefly about his background holding positions at Trinity University, Seattle Pacific University as well as his educational background.
3. Boo Riley, President of Faculty Senate, spoke on the structure of the Faculty Senate. The Faculty Senate meets once a month for approximately an hour and work from a yearly agenda as does the Staff Senate. He discussed the challenges of engaging faculty in serving on the senate. The Faculty Senate primarily has been working on participating in the governance review. There is discussion regarding what role the Faculty Senate plays within the university and “what can it bring to the table”. Mr. Riley also spoke of the challenges in folding the JST into the Faculty Senate and how this is to be accomplished. The university received a grant from the Sloan Foundation to study faculty work/life balance issues and there has been discussion on how the Faculty Senate can support these issues. Mr. Riley briefly touched upon the action item list (35 items) that have been documented for review by the senate, but stated that progress moves very slowly. The senate has a few committees that work primarily on election bylaws as well as issues triggered by policy. The senate also works with Faculty Affairs Committee regarding handbook policy changes.
4. Fabio Soto, General Manager of Bon Appetit and University Dining Services handed out \$10 coupons for Staff Senate members with request that in return each member completes a customer survey. Mr. Soto is working diligently to collect feedback on the new Marketplace

and Bronco dining experience. Fabio will return at our November meeting to collect surveys and answer comments/questions.

## 5. Committee Updates

### a. Communications:

- i. Susan Babbel stated that the first newsletter was sent out with good reviews. It was noted that the format wasn't good for printing and Felipe Montoro will address that concern before the next newsletter is released.

### b. Elections Committee:

- i. Diane Cranor reported that we still have three openings. One person has declined nomination; however, the library has two candidates up for vote. The Jesuit Community has been non-responsive.

### c. Community Service Committee:

- i. Marquita Coe reported that the Halloween Event at HomeSafe scheduled for Wednesday, 10/27/10 from 6:30-8:30 is on target with decorations, costumes for approximately 34 children, and most of the supplies needed for activities. She requested donations by no later than Tuesday, 10/26/10, of canned frosting/sprinkles and stickers are still needed for scrap book project for moms. Fred Smith and Linda Jocewicz stepped up to provide these supplies. Contact Janis Davis for frosting/sprinkles donations and Julie Stone for sticker donations. Diane Cranor offered use of printer and Jan Davis will donate printer paper for scrap book project.

### d. Events Committee:

- i. Benefits Expo/Health and Wellness Faire scheduled for Friday, 10/29/10 from 10 am – 2 pm in Benson, California Mission Room.

## 6. Chris Mosier, President of Associated Student Government, presented the agenda for ASG for this year. Chris spoke about his five-point platform:

a. **Alumni:** Network with Alumni and propose an “adopt-a-class” program to facilitate communication and networking to assist students in finding jobs after graduation.

b. **AT&T Services:** Successful at having tower on campus to improve cell phone service and connectivity.

c. **Sustainability:** Institute the “living green the neighborhood” program, promoting and improving sustainability. Working with Lindsey Cromwell on this project.

d. **Athletics:** Increase participation in sporting events with increased pre-game activities as well as new banners on campus.

e. **Orgsync:** Develop new online tool to store information online. Created website last spring with master calendar.

f. Chris also talked about other projects such as the Educated Party Program which helps train households on how to party responsibly, as well as bringing back the Senior Ball. The ASG putting together a proposal for J. Rosenberger to bring back ball. Also they are working with Bon Appetit on student feedback/reaction to new dining services

and ways to improve service. The ASG is also working with the Bronco to put SCU sports on TV screens to increase awareness of athletic events. TVs in Marketplace were donated with the provision that news is predominantly broadcast.

g. If anyone has any suggestions or comments on how to support ASG, please email Chris Mosier. Fred Smith has access to ASG monthly agendas.

7. Fred closed the meeting reminding members to fill our dining surveys and put name, date and time of visit to the dining services on the survey.

Meeting adjourned at 11:59 am. Next meeting scheduled for 11/18/10.