

# STAFF



## Assembly Council

Santa Clara University

### Minutes

Thursday, February 21, 2008

11:00 am – 12:00 pm

Attended: Norma Arolla, Diane Craner, Nancy Cutler, Jessica Gagnon, Anna Olmos, Apryl Roberts, Arcelia Rodriguez, Joan Schuller, Martha Smith, Jacqueline Wender, and Sheli Whiting

- 1. Acceptance of January Minutes**  
We accepted the minutes.
- 2. Conflict Resolution Policy**  
The Staff Affairs Committed is updating the policies in the staff manual. They collected input to their new policy which only Bob Warren can approve. They will adjust the policy and resubmit it after reviewing our suggestions.
- 3. Committee Updates**  
**Elections:** Jim Rowan showed how the process will work. They will be ready in April.  
**Communications:** We need everyone's pictures for the web page. We will look into getting pictures from the Access office.
- 4. Health and Wellness Fair**  
Around 70 people attended. There was a lot of interested in the emergency preparedness kits. Many people like it as it as an intimate setting. Pictures are on the web site.