

STAFF *Senate*

Santa Clara University

Staff Senate Meeting Minutes

Date: Thursday, April 21, 2011

Time: 11:00 – 11:50

Place: Leavey Center – University Suite (3rd floor)

Present: TBD.

1. Welcome – Fred Smith welcomed all to the meeting.
2. Approval of Minutes – Approval of minutes was postponed to May.
3. Guests – ASSCU Sustainability Presentation – Chris Freeburg presented a campus initiative to move to ban non-reusable water bottles from campus. A pledge sheet was signed by members of the campus community on Earth Day. The goal is to have no bottled water for sale at Market Square and Bakery. Community can support by spreading the word and by taking the pledge. Chris can be contacted at cfreeburg@scu.edu.
4. Committee Updates
 - a. Communications – Newsletter submissions are due by April 29 to Susan Babbel. The next newsletter will include information about the Staff Volunteer Award nomination. Jan will check on this. Mary Sue Crawford added that Darren Baker will be interviewed for the profile article.
 - b. Elections – Diane Cranor will have information ready in early May. Let your constituents know about the Senate and encourage participation.
 - c. Community Service – Jan Davis reported the Easter party was a success. Everyone had fun. Donations could have been better. Marquita is beginning to coordinate the linen drive for move-out weekend.
 - d. Events – Maggie is collecting information and working on the timeline to get ready for the Staff Faire. Vendors will be contacted for donations earlier than they were last year.
 - e. External Committees
 - f. Benefits – Nothing to report. Mentioned survey from Don Dodson.
 - g. Parking – Will be meeting soon.
5. Staff Affairs – Meeting next week. Still reviewing, but now in conjunction with faculty.
6. UBC – Meets in the fall.

7. UCC – In the process of coordinating and filling open positions. Discussions are ongoing regarding UCCs current oversight.
8. Continuing Business
 - a. Staff Awards – Fred met with Ingrid in HR about staff having a voice in the nomination process. There will be a web based nomination protocol to nominate a person or group within your own department.
 - b. Recognizing Service – Fact finding committee in Arts & Sciences has concluded meetings. This is more an issue with merit raises and evaluations.
 - c. Art Show – Susan reported she is waiting for final word on a show that might be using the display space that was used last year. If the space is available, the show will be in the fall during Grand Reunion.
 - d. Nancy suggested everyone walk through the law student lounge, first floor Bannan to see the sculpture that was commissioned for the law school centennial.

11:47am – meeting adjourned.