

Bannan Center for Jesuit Education Staff Reflection Groups

BACKGROUND AND PURPOSE OF THE REFLECTION GROUPS:

- Provide a place where staff can share reflections on their work life at Santa Clara University
- Discover and claim ways in which our work is integrated into the mission of the university
- To integrate this with the Jesuit educational tradition and especially with the Ignatian tradition of discernment
- Examine the contribution that our personal spirituality helps in achieving a greater sense of calling in our work.

SOME SIMPLE GROUP COMMITMENTS

- Everything that is shared in this room stays in this room. We must agree to hold all that is said here in confidence. That means any individual comment is not to be repeated outside the room without the permission of the person who said it.
- The role of the facilitator is a both facilitator and participant and he/she will be sharing experiences along with others.
- We all may act as co-facilitators. Any of us may ask questions of others for clarification, move the agenda, or invite those who are quiet to contribute if they wish.
- Please feel free to share only comments that you are comfortable sharing.
- The level of sharing is up to you. We are not expecting you to reveal anything that would be uncomfortable for you to share openly.
- When someone else is speaking listen carefully to what they are saying. If what they are saying is unclear, feel free to ask clarifying questions.
- Try to avoid giving advice to others.
- Anyone may suggest alternatives to the format designed by the group's planners. The group however will make the final decision on any changes in format.
- The facilitator's (or co-facilitator's) role is to practice administrative control in the group. That means keeping time, keeping on the topic, asking quiet people if they want to speak, gently nudging people who are talking too much to let others speak, and pointing out if people are giving advice.
- Are there other things that you would like to say to the group that would make this a safe place for you to talk about things of importance to you?

Attendance: We intend over the six sessions to develop a sense of community and a sense of trust among the group participants. This can only happen if we all are present for all of the sessions. Please plan to attend every session.