Santa Clara University
The Ignatian Center for Jesuit Education
Arrupe Partnerships for Community-based Learning
500 El Camino Real, Santa Clara, CA 95053 - Phone: (408) 554-6917 - Fax: (408) 554-4564 - www.scu.edu/ignatiancenter/

Weekly Engagement Attendance Record

This form is to be signed by the placement supervisor to verify your attendance during the quarter.

SCU Student's Name: _____

Course: _____ Instructor: _____

Placement Agency: _____ Sub-Program: _____

Placement Schedule: Circle Day(s): Su M T W Th F Sa Time(s):

Date	Activity	Time In	Time Out	Site Supervisor Initials	Total Time
				Total hours of participation	

Full participation at this placement is hours over weeks.

Additional Comments:

Site Supervisor Name (please print):	Phone:( ) -
Signature:	Date: / /

Submit this completed sheet to your SCU course instructor at the end of your placement.