



**Santa Clara University
Graduate Thesis Submission Form**

Student's Name (Author): _____ Department: _____

Mailing Address: _____

City, State, Zip: _____

Phone: _____ Email: _____

Student ID Number: _____

Thesis submission method (check one): Paper only Electronic (+ 1 paper copy)

Author acknowledges and agrees that theses completed in partial fulfillment of a graduate degree must be deposited in the University Archives and made publicly available in the SCU Library. Furthermore, SCU has the right to copy, digitize and publish the title, author, and abstract of each thesis on the World Wide Web (as defined in the attached Student Thesis Publication Agreement) for SCU's Library use. Authors are required to execute the attached Student Thesis Publication Agreement to grant such rights to SCU. Authors selecting electronic submission must make their thesis available on the World Wide Web, but may choose to embargo it for a limited period of time.

Delivery of personal copies: If you are having paper copies of your thesis bound for your personal use, you have the option to pick up your copies at the library office or have them delivered to the address listed above at a cost of \$5 per copy. If submitting personal copies of your thesis, please select one of the following options:

Deliver to above address Pick-up at library office (must present photo ID)

	Qty.	Cost Each	Total
Copies of thesis for binding and deposit in the University Library (paper submission: two paper copies required; electronic submission: one paper copy required)		\$15.00	
Copy of thesis for binding and retention in Program Office (required for some programs)		\$15.00	
Copies for binding and return for personal use (optional)		\$15.00	
Optional shipping & handling for delivery of personal copies		\$5.00	
Copy for ProQuest (required for Ph.D. only)		\$65.00	
ProQuest Copyright Service (optional for Ph.D. only)		\$55.00	
		Grand total	

I authorize the above charges to my account in conjunction with the thesis submitted to partially satisfy the requirements for a graduate degree at Santa Clara University.

Signature: _____ **Date:** _____

Print one copy for the University Library, one copy for the Program Office, and one copy for the student.