[CANDIDATE NAME], RENEWABLE-TERM LECTURER REAPPOINTMENT

DEPARTMENT REPORT & RECOMMENDATION

Date/Time

Faculty Present

[please list names]

Overall Recommendation of Department (please mark only one)

Highly Recommend

Recommend

Do Not Recommend

Teaching

[Summarize the major points raised in the discussion of the candidate’s teaching.]

Professional Activity

[Summarize the major points raised in the discussion of the candidate’s professional activity.]

Service

[Summarize the major points raised in the discussion of the candidate’s service.]