

Undergraduate Travel Support Application Guidelines
Santa Clara University
July 25, 2011

Awards of up to \$1,000 will be provided for undergraduate students to present research results at a scholarly meeting or to participate in a creative project as a scholarly endeavor.

Submit proposals to grants@scu.edu. Please include the type of grant you are applying for in the subject line (i.e. Student Travel Grant). **Electronic submission of proposals is required.**

Deadline: January 20, 2012

Proposals must not exceed **3** pages and must include the following information.

1. Student Information (Name, SCU I.D. number, local address, telephone, e-mail address, Major(s)/Minor(s), overall G.P.A., and expected graduation date)
2. Project Title
3. Project Description / Abstract (accessible to a non-specialist)
4. Type of Presentation or Creative Work (e.g. poster, oral presentation, dance production, poetry reading)
5. Conference / Meeting / Event to be attended
6. Travel Location and Travel Dates
7. Budget Detail (up to \$1,000)

In addition to the information above, ***a separate letter of support from the faculty mentor must be included.***

If you have any questions, please contact Anne Riconosciuto, Research and Faculty Affairs, at x2746.