

***Core Honoraria for Curriculum Transformation
Core Honoraria for Curriculum Development
and Core Honoraria for Pathways Facilitators
(Updated November 4, 2008)***

Applications are invited for Core Honoraria for Curriculum Transformation; Core Honoraria for Curriculum Development, and Core Honoraria for Pathways Facilitators. This Honorarium announcement updates deadlines announced previously.

- \$1000 will be available as Curriculum Transformation Honoraria to faculty interested in making substantial transformations in current courses for the Core.
- \$1500 will be available as Curriculum Development Honoraria to faculty developing new courses for the Core.
- \$1500 will be available as Pathways Facilitators Honoraria for faculty wishing to serve as facilitators for Pathways. Pathways are groups of at least ten courses with a common theme, from which students will normally select four courses. Pathways facilitators will supervise the development of the Pathway. See the Pathways link at <http://www.scu.edu/provost/ugst/core2009/suggested-pathways.cfm>
- Additional funding may be available to cover expenses associated with Curriculum Transformation and Development projects and Pathways projects.
- Honoraria will normally take the form of a single payment. Any additional funds to cover expenses will be handled as reimbursements.

Deadlines: January 30, 2009, April 30, 2009, October 15, 2009

- Proposals are due on these dates for Core Honoraria for:
 - Curriculum Transformation
 - Curriculum Development
 - Pathways Facilitators
- Proposals are also due on these dates for
 - Syllabus Approval
 - Pathways approval

Core Course Approval Process

The process of applying for Core Honoraria for Curriculum Transformation and Development is distinct from the Core course approval process. All recipients of Core Honoraria should submit syllabi by the next appropriate deadline to the Office of Undergraduate Studies, ugradstudies@scu.edu, requesting approval of the newly transformed or developed course. The submission guidelines for course approval are posted online at <http://www.scu.edu/provost/ugst/core2009/> under Deadlines, Guidelines, and Calls for Submission heading.

Pathways Approval Process

Similarly, the process of applying for honoraria for Pathways facilitators is distinct from the Pathways approval process. Recipients of funds for Pathways facilitators should submit Pathways proposals by the next appropriate deadline to the Office of Undergraduate Studies, ugradstudies@scu.edu, requesting approval of the Pathway. The Pathways Applications guidelines can be found at <http://www.scu.edu/provost/ugst/core2009/integrations.cfm>.

Application Guidelines for Honoraria

Proposals for Honoraria must be made electronically to the Office of Undergraduate Studies, ugradstudies@scu.edu, with a copy to your chair. You will receive an email confirmation of your submission. Proposals will be evaluated by Faculty Core Committees, in consultation with the Core Curriculum Implementation Team, and a School or College Dean's Office consultant. Priority in the awarding of honoraria will be given to tenured faculty, tenure track faculty, and senior lecturers. Faculty may apply for more than one honorarium, but priority will be given to those who have not previously received honoraria.

Honorarium Proposals for Curricular Transformation or Development should include the following:

- Name and Department (Faculty working in groups may submit a collaborative proposal.)
- Course Title and Course Description
- How often will the course be taught? (Recipients of Honoraria will normally be expected to teach the course at least three times.)
- Is this a significant curricular transformation (\$1000) or a new course development project (\$1500)?
- What Core requirement will this course fulfill? What makes this course appropriate for this requirement?
- What learning objectives are associated with this course?
(<http://www.scu.edu/provost/ugst/core2009/goals.cfm>)
- Those working in groups should indicate the anticipated role of each participant. Please feel free to add information that will assist the committees in reviewing the proposal.
- Provide a tentative assessment plan. *A tentative assessment plan is a preliminary statement reflecting your ideas at this point in time. It need not be fully developed for Honorarium Proposals. The tentative assessment plan should include a statement outlining the planned assessment strategy for the course you're developing.*
 - Provide a list of the likely assignments and projects for the course, indicating how these are mapped to the learning goals and objectives
 - Indicate how student success in achieving the course goals / objectives will be evaluated (grading strategy, weighting policy)
 - Indicate how you will evaluate whether the course was a success (mid-quarter or end-of-quarter evaluations, the Student Assessment of Learning Gains, etc.)

Honorarium Proposals for Faculty Facilitators of Pathways should include the following:

- The theme and description of the Pathway
- The name and department of the Faculty Facilitator
- Preliminary list of participating faculty
- Preliminary list of courses associated with the Pathway
- Potential connections among courses in Pathway
- Potential links to RLCs or Centers of Distinction
- Potential links to undergraduate research opportunities
- How courses will cultivate the Pathways learning goals (integrative and intentional learning)

We look forward to receiving your honorarium proposal.