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CC: klove@scu.edu
Date: 4/5/2007 11:51 AM
Subject: Agenda, location & confirmation: wasc chairs mtg Monday 3:00

Manny, Betty, Alma, Carol

This is to confirm the meeting that meetingwizard helped us schedule:
WASC chairs will meet on Monday April 9 at 3:00 in the Walsh Conference Room.

Agenda:

1. Develop a clear workplan for the steering committee and the sub committees.
Will you all put some thought into good strategies for next steps? I'd like to discuss constructive ways of involving the steering committee in the labor.
2. Develop a schedule of chairs meetings and steering comm meetings for the quarter:
Suggestion: I've reserved the Walsh Conference Room every friday at 3:00 for the rest of the quarter
Steering Comm could meet Friday Apr 13th, Fri Apr 27th, Fri May 11 Fri May 25, Fri June 8
Chairs could meet Friday Apr 20 (the WASC Conference in SJ is over at 2:00, so we'd be able to get back in time), Fri May 4, Fri may 18, Fri June 1,
3. Discuss draft of Institutional Proposal
fyi, I'm going to send the draft Institutional Proposal to the sub committee members, asking them to give their feedback both to you, the chairs, and to me.

We'll have a laptop, in case we need it. And beverages too.

Thanks
Diane

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