



EER VISIT SCHEDULE FEBRUARY 7 – 9, 2011

(02/02/11)

Santa Clara University

WASC Staff: Teri Cannon; ALO Diane Jonte-Pace

Schedule is subject to change

PRIOR TO THE VISIT (JST): MONDAY – TUESDAY JANUARY 24-25, 2011

VALERIE REMPEL VISITS OFF CAMPUS SITE/REGIONAL CENTER AT JST AS WASC REPRESENTATIVE DURING WASC/ATS VISIT.

THE DAY BEFORE THE VISIT: SUNDAY FEBRUARY 6, 2011

TIME	Chair Steve Sundborg, S.J.	Bill Plater	Ron Barrett	Valerie Rempel	Assistant Chair Rana Glasgal	WASC liaison Teri Cannon (& Christie Farren)
3:00 – 4:00 pm	Team arrives at hotel (Candlewood Suites, 481 El Camino Real, Santa Clara CA 95050, Santa Clara CA)					
4:00 – 6:00 pm	First team meeting in hotel: confirm assignments, refine lines of inquiry, plan visit methods, review schedule (Fr. Sundborg's suite)					
5:30 pm	ALO joins group briefly to confirm schedule. Team dinner in executive session (Thaibodia, 2155 El Camino Real, Santa Clara http://www.thaibodia.com/index.html)					

THE FIRST DAY ON CAMPUS: MONDAY FEBRUARY 7, 2011

TIME	Sundborg	Plater	Barrett	Rempel	Glasgal	Cannon
7:45 am	Transport to campus					
8:00 - 8:45	Meeting with the ALO and ALO support staff: orientation to team room, technology resources, documents in team room (Learning Commons 330 C & D)					
8:45 - 9:50	Team in executive session in team room to review documents					
10:00 – 10:45	Meeting with the President (President's Conference Room, Second Floor Walsh Hall, Walsh Administration Building)					
10:45 – 11:00	15 min. transition					
11:00 – 11:45	Provost (Walsh 204)	Provost (Walsh 204)	Deans (Walsh Finance Conference Room)	Deans (Walsh Finance Conference Room)	Deans (Walsh Finance Conference Room)	tbd
Noon – 1:00	Lunch Meeting: WASC Steering Committee (Executive Conference Room, St. Joseph's Hall)					
1:15 - 2:00	Program Review Overview: Provost, Vice Provost AA, Deans, Director IR, etc. (Walsh Finance Conference Room, First Floor Walsh)					
2:00 – 2:15	15 min. transition					
2:15- 3:00	Integration of Planning/ Budgeting (Walsh Finance Conference Room)	Integration of Planning/ Budgeting (Walsh Finance Conference Room)	Representatives of University Assessment Committee (Executive Conference Room, St. Joseph's Hall)	Representatives of University Assessment Committee (Executive Conference Room, St. Joseph's Hall)	Representatives of University Assessment Committee (Executive Conference Room, St. Joseph's Hall)	tbd
3:00 - 3:30	Team debriefing in executive session in team room					

3:30 - 4:15	Program Review Department of Education: Deans & Provost (Walsh Finance Conference Room)	Program Review Department of Education: Deans & Provost (Walsh Finance Conference Room)	Faculty Engaged in Assessment (Executive Conference Room, St. Joseph's Hall)	Faculty Engaged in Assessment (Executive Conference Room, St. Joseph's Hall)	Faculty Engaged in Assessment (Executive Conference Room, St. Joseph's Hall)	Program Review Department of Education: Deans & Provost (Walsh Finance Conference Room)
4:15 - 4:30	15 min. transition					
4:30 - 5:15	Program Review Department of Education: faculty (Walsh Finance Conference Room)	Program Review Department of Education: faculty (Walsh Finance Conference Room)	Program Review Environmental Studies (Benson Parlor A)		Program Review Environmental Studies (Benson Parlor A)	Program Review Department of Education: faculty (Walsh Finance Conference Room)
5:30 - 6:45	RECEPTION, POSTER SESSION (Saint Clare Room, Third Floor Learning Commons)					
6:45 pm	Transition: Depart from Reception					
7 pm	Team dinner (Benson Parlor A)					
8:30 pm	Team Members drafting reports (Team Room or Hotel)					

THE SECOND DAY ON CAMPUS: FEBRUARY 8, 2011

TIME	Sundborg	Plater	Barrett	Rempel	Glasgal	
8:15 am	Transport to campus					
8:30 - 9:15	Representatives of Lecturers' Group (Benson Parlor B)	Representatives of Lecturers' Group (Benson Parlor B)	Representatives of Council on Inclusive Excellence (Walsh Finance Conf.)	Representatives of Council on Inclusive Excellence (Walsh Finance Conf.)	Representatives of Council on Inclusive Excellence (Walsh Finance Conf.)	
9:15 – 9:30	15 min. transition					
9:30 – 10:15	UPC Chairs & Senate Presidents (Benson Parlor A)	UPC Chairs & Senate Presidents (Benson Parlor A)	Sub-committee on IE (Walsh Finance Conf.)	Sub-committee on IE (Walsh Finance Conf.)	Sub-committee on IE (Walsh Finance Conf.)	
10:15 – 10:45	30 min. transition					
10:45 - 11:30	Governance Task Force (Walsh Finance Conf.)	Governance Task Force (Walsh Finance Conf.)	Program Review Liberal Studies (St. Joseph's Hall 109)	Program Review Liberal Studies (St. Joseph's Hall 109)		
11:30 – 12:00	30 min. transition					
12:00 - 1:30	Lunch with JST administrators & faculty (Adobe Lodge Room 1)	Lunch with JST administrators & faculty (Adobe Lodge Room 1)	Lunch with members of Board of Trustees (President's Dining Room, Adobe Lodge)	Lunch with JST administrators & faculty (Adobe Lodge Room 1)	Lunch with members of Board of Trustees (President's Dining Room, Adobe Lodge)	
1:30 - 2:15	Faculty Roles and Composition (Walsh Finance Conference Room)	Faculty Roles and Composition (Walsh Finance Conference Room)	Group of faculty & staff of color (Executive Conference Room, St. Joseph's Hall)	Faculty Roles and Composition (Walsh Finance Conference Room)	Group of faculty & staff of color (Executive Conference Room, St. Joseph's Hall)	
2:15 – 2:30	15 min. transition					
2:30 - 3:15	CCC Sub-committee (Executive Conference Room, St. Joseph's Hall)	Teaching Scholar sub- committee (Walsh Finance Conf.)	CCC Sub-committee (Executive Conference Room, St. Joseph's Hall)	Teaching Scholar sub- committee (Walsh Finance Conf.)	Teaching Scholar sub- committee (Walsh Finance Conf.)	

3:15 - 4:00		Open faculty meeting (Lucas 126)	Open staff meeting (Williman Room)	Open faculty meeting (Lucas 126)	Open staff meeting (Williman Room)	
4:00 – 4:15	15 min. transition					
4:15 - 5:00	Non academic program review (Walsh Finance Conf.)	Open student meeting (Benson Parlors B & C)	Open student meeting (Benson Parlors B & C)		Non academic program review (Walsh Finance Conf.)	
5:00 – 6:00	Transition; Team transported to hotel if needed					
6:00 pm	Team dinner on campus (Benson Parlor A)					
7:30 pm	Team members drafting sections of the report on their own					

MORNING OF THE THIRD DAY ON CAMPUS: FEBRUARY 9, 2011

TIME	Sundborg	Plater	Barrett	Rempel	Glasgal	
8 am	Team members complete drafts of assigned sections of report on campus or in hotel					
11 am	Team chair meets with President privately re: team recommendations (President’s Conference Room, Walsh Second Floor)					
11:30 am	Exit interview with team and institution (Lucas Hall 126)					
Noon	Team leaves campus, members transported as needed to airport					