

From: Diane Jonte-Pace
To: Aschheim, Mark; Beers, Terry; Booth, Sherry; Brown, Phyllis; Burnham...
CC: Diane Jonte-Pace; Gilbert, Lucia; Hudgens, Colleen; rparker160@aol.co...
Date: 8/20/2008 2:06 PM
Subject: WASC retreat update
Attachments: RetreatAgenda082008.doc

Dear WASC Steering Committee and Subcommittee members,

The all-hands WASC retreat on Monday, September 15th is fast approaching. The retreat will provide us with an opportunity to reflect on the progress we've made, to discuss the recommendations emerging from the draft documents, and to determine our next steps as we move toward completion of the Capacity and Preparatory Review report.

In a few days I'll be sending copies of the draft Reflective Essays and Summaries for our three themes. I hope you'll all be able to read the entire packet of materials.

I'm attaching a tentative agenda to this email. As you'll see, I'm working with a consultant: the retreat will be facilitated by Robert Parker of Parker & Associates. And I'm very pleased to let you know that the Provost will join us briefly at the retreat to express her appreciation for the work all of you are doing on this important project.

The retreat will be held at the Duveneck House at Hidden Villa, located 26870 Moody Road, Los Altos Hills, CA 94022. See http://www.hiddenvilla.org/facility_rentals.php#DH for a photo of our location. It's ten or fifteen minutes from the University.

Directions: Take Hwy. 280 to the El Monte/Moody Rd. exit in Los Altos. Head west-you will go under 280. Go past Foothill College to the stop sign, and then left onto Moody Rd. for 1.7 miles. Enter through Hidden Villa gate at 26870 Moody Rd. It's on left side of the road.

Parking: There will be limited parking and a short walk (approximately 5 minutes) to the house. We would like to encourage carpooling from Santa Clara University. If you can volunteer to drive please e-mail my assistant Sarah MacGregor, smacgregor@scu.edu, with the number of passengers you can accommodate. If you are interested in receiving a ride let Sarah know. She'll coordinate the carpools.

Phone: If you need to reach us during the retreat you may call the cell phone of my assistant Sarah MacGregor at 650-575-7669.

Please let us know if you prefer not to walk from the parking lot to the house so that we can arrange a car to drive you to the house and then return to the parking lot.

For those driving, please park in the Program parking lot. Then follow the posted yellow signs to Duveneck House.

Morning beverages will be available starting at 9:30 and the retreat will begin promptly at 10:00 AM. Lunch will be provided. We will end with a reception from 4:00-5:00 PM.

*Please RSVP to Sarah (smacgregor@scu.edu) by Friday August 29th to
1) confirm your attendance and
2) arrange carpools.

Thank you,
Diane

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