

## Santa Clara University

<b>Club Sports: Practice Session Facility Use Request</b>
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*You must use a PC when submitting this form online (do not submit from a Mac).  
This form must be submitted at least two weeks prior to any practice or scrimmage. Clubs practicing off campus must still complete this form, listing all practices including days, times, and locations.*

Club Sport: \_\_\_\_\_

Quarter: \_\_\_\_\_

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_

Area Requested:	Dates	Days	Time
Bellomy:	_____	_____	_____
Malley:	_____	_____	_____
Other:	_____	_____	_____
Specify:	_____	_____	_____

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*Areas must be cleaned up and any equipment used must be stored in the designated area after every practice- if this is not done, the consequence may be suspension from all future use.*

**Limitations:**

- In-season sports: 12 total hours of practice of which 8 hours can be on Campus Recreation facilities  
Practice sessions are limited to 2 hours per day
- Off-season sports: 8 total hours of practices of which 6 hours can be on Campus Recreation facilities  
Practice sessions are limited to 2 hours per day

\*\*\*No practices allowed during finals week or summer\*\*\*

*Please advise the Assistant Director of Recreation of any field or facility equipment problems immediately.*

*No games or practices on holidays unless approved by Assistant Director of Recreation.*

*Practice may be canceled at any time, especially when the field area is unplayable due to inclement weather- teams will be notified via email or phone if fields are closed.*