

Santa Clara University
Club Sports: Travel Form

Must be submitted four (4) days prior to departure.

Today's Date: _____

General Information-

Club Sport: _____

Destination: _____ Reason for Travel: _____

Location of Game: _____ Phone #: _____

Departure: _____ Return: _____

Trip Leader Information: Name - _____ Cell Phone - _____
Time Date Time Date

↳ The "Trip Leader" is either an officer or a head coach and must have a working cell phone on them throughout the trip.

Travel Roster-

⇒ Please list your travel party on the back of this page (or for larger teams, you may list people from your roster that are NOT traveling, which ever is easier).

⇒ Only people on the official roster are allowed to travel on trips.

Check here to confirm you have listed your travel party either a) on the back of this form or b) in an email with this completed form.

Transportation-

Flight Information: _____
AIRLINE DEPARTUE FLIGHT NUMBER RETURN FLIGHT NUMBER

Car/Van Rental: _____
FIRM NAME PHONE
Club Sports may not travel to events in 12 or 15-passenger vans.

Private Car

Drivers' Names***

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

*****Drivers must be APPROVED DRIVERS as stated in the Club Sport Handbook*****

Accommodations-

Hotel Private Home

Name: _____ Phone #: _____

Address: _____

I acknowledge that all of the above information is accurate and up-to-date.

CLUB PRESIDENT

DATE