

## Job Description

# Bronco Kidz All Sports Camp Coach

*Coaches are needed for the following sports: basketball, soccer, volleyball, football, baseball/softball, badminton, and tennis. Coaches will be hired and assigned for one or more primary sports but will assist with various other secondary sports.*

### **Duties and Responsibilities**

- Ensure a safe, positive, and fun environment for all campers.
- Provide on-site supervision during all day camp hours.
- Attend and participate in a pre-camp staff orientation and weekly staff meetings.
- Provide positive public relations with parents and campers.
- Serve as head coach for your primary sport and assist other coaches during your secondary sports.
- Develop safe and age appropriate lessons for primary sports that reflect camp goals.
- Work with campers to develop appropriate skill progression, drills, and games for all activities selected.
- Plan and oversee appropriate and fun activities during planned or unplanned down time.
- Manage participant behavior.
- Supervise early drop off and extended care as assigned.
- Conducts sign in, roll call, and sign out with all campers assigned to your group each day for each camp session.
- Communicate openly with Camp Coordinator and Assistant Coordinator as needed or appropriate.
- Know and comply with all policies and procedures set forth in the staff manual and emergency procedures manual.
- Inspect activity spaces for hazards, report hazards, and adjust programs accordingly.
- Maintain clean facilities including picking up trash and putting away equipment.
- Respond to emergencies as needed.

### **Required Qualifications**

- Santa Clara University student (must have been enrolled during spring or summer session).
- Previous experience in a camp setting or other successful experience working with children in a group setting.
- Genuine interest in school age children and concern for their well-being.
- Available during all day camp hours including early drop off and after-care.
- Proficient knowledge of at least one sport and ability to demonstrate skill and teaching proficiency in that sport.
- General knowledge of a variety of sports and other recreational activities.
- Certification in American Red Cross Child CPR & Standard First Aid.
- Complete and pass a background check per University requirement.

### **Preferred Qualifications**

- Previous camp and supervisory experience.
- Commitment to providing quality service.
- Excellent oral and written communication skills.

### **Period of Employment**

Provide on-site supervision during camp, Monday – Friday, 7:45 a.m. – 4 p.m. (extended care until 6 p.m.).

Session 1: June 25 – June 29

No session week of July 2-6

Session 2: July 9 - July 13

Session 3: July 16 - July 20

No session week of July 23-27

Session 4: July 30 - August 3

Session 5: August 6 - August 10

Session 6: August 13 - August 17

In addition: pre/post camp set-up and staff training

### **Compensation**

\$8.00 per hour. Lunch is included Monday – Friday. Coaches are paid during meals and are on duty.

### **Application Process**

Submit application to the Malley Center, attention to Kathryn Hutchings, Assistant Director of Recreation. Position is open until filled. For more information, email [camp@scu.edu](mailto:camp@scu.edu).