

**SANTA CLARA UNIVERSITY
OFFICE OF THE REGISTRAR**

**UNDERGRADUATE SCHEDULE OF CLASSES
2009-2010 PRODUCTION TIMELINE**

The deadlines for schedule production are based on the student enrollment appointment period. The 2008-2009 academic year schedule production timeline is below:

ACTION	FALL '09	FRESHMEN SCHEDULE	LATE FALL '09	WINTER '10	SPRING '10
SCHEDS DUE TO OOTR	Wed., Mar 11, 2009			Fri., Sept 18, 2009	Tues., Dec 8, 2009
PROOFING DATES					
<i>Initial Review of Schedules, Tentatives & Course Descriptions</i>	Wed., Mar 25, 2009	Tues., Jun 2, 2009	Mon., Jul 27, 2009	Tues., Sept 29, 2009	Mon., Jan 4, 2010
<i>Provide Core List to Core Contacts for editing</i>	Wed., Mar 25, 2009			Tues., Sept 29, 2009	Mon., Jan 4, 2010
<i>Return edits to OOTR</i>	Mon., Mar 30, 2009	Fri., Jun 5, 2009	Fri., Jul 31, 2009	Fri., Oct 2, 2009	Wed., Jan 6, 2010
<i>Footnote submission deadline</i>	Mon., Mar 30, 2009			Fri., Oct 2, 2009	Wed., Jan 6, 2010
<i>Camera Ready Copy</i>	Thurs., Apr 2, 2009		Thurs., Aug 6, 2009	Tues., Oct 6, 2009	Fri., Jan 8, 2010
FTP SUBMIT to PRINTERS	Thurs., Apr 9, 2009	Tues., Jun 23, 2009		Fri., Oct 9, 2009	Fri., Jan 15, 2010
SCHEDULE POSTED TO OOTR WEBSITE	Thurs., Apr 16, 2009		Thurs., Aug 20, 2009	Fri., Oct 16, 2009	Fri., Jan 22, 2010
SCHEDULE DELIVERY	Wed., Apr 22, 2009	Tues., Jun 30, 2009	Fri., Aug 21, 2009	Wed., Oct 21, 2009	Wed., Jan 27, 2010
COURSEAVAIL ACTIVE	Mon., May 4, 2009			Mon., Oct 26, 2009	Mon., Feb 1, 2010
ACADEMIC ADVISING	M-F May 4-15, 2009				
FRESHMEN SESSIONS					
REGISTRATION PERIOD	M-F May 18-29, 2009	<i>Freshmen Orientation 7/9/2009-7/31/2009</i>		M-F Nov 9-20, 2009	Tu-F Feb 16-26, 2010

For detailed Class Scheduling information, log-on to the Office of the Registrar's Resources Information Page: <http://www.scu.edu/studentrecords/Resources/Resources.cfm>, or access this page directly through PeopleSoft. On the left side of the screen, located in the bottom portion of the Menu box, click on the Registrar Resources link.