

**SANTA CLARA UNIVERSITY  
OFFICE OF THE REGISTRAR**

**UNDERGRADUATE SCHEDULE OF CLASSES PRODUCTION TIMELINE**

**2011-2012 ACADEMIC YEAR**

*The deadlines for the schedule production are based on the student enrollment appointment period.*

<b>ACTION</b>	<b>FALL '11</b>	<b>WINTER '12</b>	<b>SPRING '12</b>
<b>SCHEDS DUE TO OOTR</b>	Friday , Mar 18, 2011	Wed., Sept 21, 2011	Tues., Dec 6, 2011
<b>PROOFING DATES</b>			
<i>Initial Review of Schedules &amp; Tentatives</i>	Monday, April 4, 2011	Monday, Oct 3, 2011	Mon., Jan 2, 2012
<i>Provide Core List to Core Contacts for editing</i>	Monday, April 4, 2011	Monday, Oct 3, 2011	Mon., Jan 2, 2012
<i>Return edits to OOTR</i>	Monday, April 11, 2011	Monday, Oct 10, 2011	Monday, Jan 9, 2012
<i>Course Description edits and Footnote submission deadline</i>	Monday, April 11, 2011	Monday, Oct 10, 2011	Monday, Jan 9, 2012
<i>Camera Ready Copy</i>	Monday, April 18, 2011	Monday, Oct 17, 2011	Tuesday, Jan 17, 2012
<b>COURSEAVAIL ACTIVE "TENTATIVE"</b>	Monday, April 25, 2011	Monday, Oct 24, 2011	Monday, Jan 30, 2012
<b>ACADEMIC ADVISING</b>	M-F May 2-13, 2011		
<b>REGISTRATION PERIOD</b>	M-F May 16-27, 2011	M-F Nov 7-18, 2011	M-F Feb 13-24, 2012

*For detailed Class Scheduling information, log-on to the Office of the Registrar's Resources Information Page:  
<http://www.scu.edu/studentrecords/Resources/Resources.cfm>, or access this page directly  
through PeopleSoft. On the left side of the screen, located in the bottom portion of the Menu box, click on the **Registrar Resources** link.*