

**SANTA CLARA UNIVERSITY
OFFICE OF THE REGISTRAR**

**UNDERGRADUATE SCHEDULE OF CLASSES *PRODUCTION* TIMELINE
2012-2013 ACADEMIC YEAR**

The deadlines for the schedule production are based on the student enrollment appointment period.

ACTION	FALL 2012	WINTER 2013	SPRING 2013
Annual Schedule due to the Office of the Registrar	Friday, March 16, 2012	Friday, March 16, 2012	Friday, March 16, 2012
Winter Schedule Edits due to the Office of the Registrar		Tuesday, September 4, 2012	Tuesday, December 6, 2012
PROOFING DATES			
<i>Initial Review of Schedules & Tentatives</i>	Monday, April 9, 2012	Monday, October 8, 2012	Wednesday, January 2, 2013
<i>Provide Core List to Core Contacts for editing</i>	Monday, April 9, 2012	Monday, October 8, 2012	Wednesday, January 2, 2013
<i>Return edits to the Office of the Registrar</i>	Monday, April 16, 2012	Monday, October 8, 2012	Wednesday, January 9, 2013
<i>Course Description edits and Footnote submission deadline</i>	Monday, April 16, 2012	Wednesday, October 10, 2012	Monday, January 9, 2013
COURSEAVAIL ACTIVE	Monday, April 23, 2012	Monday, October 22, 2012	Monday, January 30, 2013
ACADEMIC ADVISING	M-F April 30-May 11, 2012		
REGISTRATION PERIOD	M-F May 14-25, 2012	M-F November 5-16, 2012	T-F February 19-March 1, 2013

For detailed Class Scheduling information, log-on to the Office of the Registrar's Resources Information Page: <http://www.scu.edu/studentrecords/Resources/Resources.cfm>, or access this page directly through PeopleSoft. On the left side of the screen, located in the bottom portion of the Menu box, click on the **Registrar Resources** link.