

CLASS SCHEDULING POLICIES

Classroom Scheduling Policy Moving Classes Priority Approved Class Meeting Times

February 2009

Classroom Scheduling Policy

In consultation with academic deans and vice provosts, we have produced this document to articulate class scheduling practices we will follow in the Office of the Registrar. We all must share classrooms and scheduling hours to use the best facilities available and to maximize our students' class choices. The natural result of free choice in scheduling is that classes tend to cluster in the middle of the day and the middle of the week, since the least desirable times in general for classes are early mornings and late afternoons.

Department chairs have the primary responsibility to work out a plan for teaching schedules each quarter that takes full advantage of all the possible teaching hours and spaces and best meets the needs of their majors and non-majors. It is especially helpful if they space out course offerings for classes with multiple sections so that the largest number of students can take a section that does not conflict with their other classes.

The University Registrar, assisted by the deans, has responsibility for and authority in addressing class scheduling priorities and problems. Deans examine the entire schedule for their program to determine whether certain times are over used; exceptions to these guidelines may be granted by the appropriate academic dean in consultation with the University Registrar. The key to course scheduling is flexibility. The deans and the registrar's staff are available to discuss ways to attempt to meet everyone's course scheduling and classroom needs.

When scheduling classes we will consider the following:

1. Faculty and students with disabilities have priority when scheduling classes into classrooms
2. General purpose classrooms are not under the jurisdiction of any one academic entity (Law School classroom scheduling is handled separately)
3. Undergraduate classes will be scheduled according to the three guidelines below in order to optimize classroom usage during the day and minimize conflicts with graduate classes in the evening
 - Approximately 75% to 80% of undergraduate classes will be scheduled in a relatively even distribution during the first six standard time periods on

Monday/Wednesday/Friday (8:00, 9:15, 10:30, 11:45, 1:00, 2:15) and the first four standard time periods on Tuesday/Thursday (8:00, 9:55, 11:50, 1:45)

- Approximately 60% of classes will be scheduled on Monday/Wednesday/Friday, and 40% will be scheduled on Tuesday/Thursday
 - Classes with non-standard class meeting patterns will generally be scheduled after the first six standard time periods on Monday/Wednesday/Friday and after the first four standard time periods on Tuesday/Thursday
4. Given the pressures on teaching space, standard meeting patterns shall be established for evening classes in order to utilize classrooms most efficiently. This recognizes that not all programs have the same needs. Each graduate program will publish standard meeting patterns and adhere to them whenever possible
 5. Graduate programs have priority scheduling in their building
 6. Based on classroom proximity to an academic program or department, scheduling priority is given whenever possible to accommodate those entities located in that area. For example, Modern Languages, Philosophy, and Religious Studies are given priority in Kenna Hall. Any remaining classrooms, including computer classroom space, are open to other campus classes. By the same token, overflow classes are not scheduled in other campus classrooms until the primary users' classes are scheduled
 7. Labs and studios that are furnished with specialized equipment may be designated for use solely by a specific program; e.g., teaching space that supports chemistry, biology, music, engineering, studio art, etc.
 8. Computer labs may be used across all disciplines; however there are only three computer labs available on campus. The Office of the Registrar will determine scheduling priority in the computer labs in consultation with academic deans
 9. Departmental conference rooms may possibly serve as seminar classrooms. The assumption is that formal classes will be scheduled during prime class times and departmental meetings and events will be scheduled at other times. Classes held by academic departments with conference rooms receive scheduling priority in their conference room
 10. Classes that do not follow standard class meeting patterns do not receive scheduling priority. Non-standard meeting pattern requests for classrooms will not be accommodated before 2:15 p.m.
 11. There shall be a minimum of ten minutes between classes whenever possible
 12. Every effort will be made to accommodate faculty teaching back-to-back classes by placing them in the same classroom. When this is not possible, every effort will be made to place the classes in the same building

13. At the undergraduate level, requests for classroom moves must come to Office of the Registrar through the department administrative assistant
14. At the graduate level, requests for classroom moves should be directed to the respective graduate program office.
15. Once classroom moves have been made, it is the responsibility of the department to notify the students of the change. Departments can use the email notification tool available in PeopleSoft
16. Final Exams are scheduled by the Office of the Registrar. Students can view their exam schedule on eCampus. Administrative Assistants should run the final exam query to notify Faculty of when and where their final exams are scheduled.
17. After formal classes are scheduled and stable, general purpose classrooms are turned over to the Event Planning Office to schedule one-time events

Moving Class Priority

The Office of the Registrar makes every possible effort to accommodate requests received to switch a classroom, however, decisions are based on availability of space and taking into consideration the categories listed below.

High Priority

Disabled student/faculty; enrollment larger than classroom; instructor's back to back classes in different buildings

Medium Priority

Need for larger board space; technology needs; need for moveable seating; need for tiered seating; instructor's back to back classes in different rooms (but same building)

Low Priority

A classroom closer to the professor's office; faculty seniority

Approved Class Times

UNDERGRADUATE

MWF 8:00 am – 9:05 am

MWF 9:15 am – 10:20 am

MWF 10:30 am – 11:35 am

MWF 11:45 am - 12:50 pm

MWF 1:00 pm - 2:05 pm

MWF 2:15 pm - 3:20 pm

TR 8:00 am - 9:45 am

TR 9:55 am - 11:40 am

TR 11:50 am - 1:35 pm

TR 1:45 pm - 3:30 pm

TR 3:40 pm - 5:25 pm

TR 5:35 pm - 7:20 pm

MWF 3:30 pm - 4:35 pm
MWF 4:45 pm - 5:50 pm
MWF 6:00 pm - 7:05 pm
MWF 7:15 pm - 8:20 pm
MWF 8:30 pm - 9:35 pm

TR 7:30 pm - 9:15 pm

MW 2:15 pm - 4:00 pm*
MW 3:30 pm - 5:15 pm
MW 5:25 pm - 7:10 pm
MW 7:20 pm - 9:05 pm

TR 9:00 am - 11:30 am**
TR 12:00 pm - 2:30 pm**
TR 3:00 pm - 5:30 pm**

Notes:

- Modern Languages interested in offering 3 times a week evening class (ex M,T,R 7:00-8:45)
- Math, Modern Languages and several Engineering departments require three day instruction to meet pedagogical concerns
- Studio Arts will need to be scheduled differently on T/R
- Standard times for labs are 2:15-5:00 pm any day of week
- *Classes offered at this timeslot will be scheduled last
- **Approved class time applies only to classes held in Studio Art classrooms

GRADUATE

Graduate Business

MW 5:45 pm - 7:00 pm
MW 7:20 pm - 8:35 pm
TR 5:45 pm - 7:00 pm
TR 7:20 pm - 8:35 pm
Sat 8:30 am - 11:15 am
Sat 12:00 pm - 2:45 pm

Notes:

Caltrain Northbound: 7:35, 8:35, 9:35, 10:35
Caltrain Southbound: Only stop in San Jose

Counseling Psychology

M 5:45 pm - 8:45 pm
T 5:45 pm - 8:45 pm
W 5:45 pm - 8:45 pm
R 5:45 pm - 8:45 pm

Engineering

M 7:10 am - 9:00 am
T 7:10 am - 9:00 am
W 7:10 am - 9:00 am
R 7:10 am - 9:00 am
F 7:10 am - 9:00 am

Education

M 5:00 pm - 8:00 pm
T 5:00 pm - 8:00 pm
W 5:00 pm - 8:00 pm
R 5:00 pm - 8:00 pm

Notes:

Education offers classes at 5:00 pm since students must be at home early in order to get to work by 7:30 am

Pastoral Ministries

T 8:40 am - 11:40 am
R 8:40 am - 11:40 am
M 6:00 pm - 9:00 pm
T 6:00 pm - 9:00 pm
W 6:00 pm - 9:00 pm
R 6:00 pm - 9:00 pm

Law - semester system

3 unit classes

MW 9:00 am - 10:30 am
MW 10:30 am - 11:45 am

M 5:10 pm - 7:00 pm
 T 5:10 pm - 7:00 pm
 W 5:10 pm - 7:00 pm
 R 5:10 pm - 7:00 pm
 F 5:10 pm - 7:00 pm
 M 7:10 pm - 9:00 pm
 T 7:10 pm - 9:00 pm
 W 7:10 pm - 9:00 pm
 R 7:10 pm - 9:00 pm
 F 7:10 pm - 9:00 pm
 MW 7:10 am - 9:00 am
 MW 5:10 pm - 7:00 pm
 MW 7:10 pm - 9:00 pm
 TR 7:10 am - 9:00 am
 TR 5:10 pm - 7:00 pm
 TR 7:10 pm - 9:00 pm

MW 1:10 pm - 2:25 pm
 MW 2:40 pm - 3:55 pm
 MW 4:10 pm - 5:25 pm
 MW 6:00 pm - 7:15 pm
 MW 7:30 pm - 8:45 pm
 TR 9:00 am - 10:30 am
 TR 10:30 am - 11:45 am
 TR 1:10 pm - 2:25 pm
 TR 2:40 pm - 3:55 pm
 TR 4:10 pm - 5:25 pm
 TR 6:00 pm - 7:15 pm
 TR 7:30 pm - 8:45 pm

Notes:

Exceptions are classes that are 2 or 4 units that met only once a week or meet three times a week.

DESIGNATED USE	BLDG	RM	CAP	TYPE	FEATURES
Undergraduate Lecture	ALUMNI SCIENCE	120	55	LCTR	Data/Video Projector;DVD;Tables - Fixed;Podium Table Top;Projection Screen;TV;VCR;Whiteboard;Overhead Projector;Network Connections;CD Player;Seating Setup - Moveable;Seating Setup - Tiered;Seating - Chairs;
Undergraduate Lecture	ALUMNI SCIENCE	220	50	LCTR	Data/Video Projector;DVD;Seating - Desks;Overhead Projector;Projection Screen;TV;VCR;Whiteboard;CD Player;Podium Table Top;Network Connections;Seating - Moveable;
Undergraduate Computer Lab	ARTS & SCIENCES	128	22	CMLB	Computer(s); Data/Video Projector; Tables - Fixed; Seating Setup - Moveable; Overhead Projector; Projection Screen; VCR; Whiteboard; Seating - Chairs
Undergraduate Lecture	ARTS & SCIENCES	129	50	LCTR	Chalkboard;Seating - Desks;Podium Stand Up;Projection Screen;Network Connections;Telephone;Seating

					Setup - Moveable; Accordent Classroom Capture; Data/Video Projector; DVD; VCR;
Undergraduate Lecture	ARTS & SCIENCES	133	40	LCTR	Data/Video Projector; DVD; Seating Setup - Moveable; Overhead Projector; Podium Table Top; Projection Screen; VCR; Whiteboard; CD Player; Network Connections; Telephone; Tables - Moveable; Seating - Chairs;
Undergraduate Lecture	ARTS & SCIENCES	134	35	LCTR	Chalkboard; Data/Video Projector; DVD; Seating - Desks; Overhead Projector; Podium Stand Up; Projection Screen; VCR; CD Player; Network Connections; Telephone; Seating Setup - Moveable;
Undergraduate Lecture	ARTS & SCIENCES	135	45	LCTR	Chalkboard; Data/Video Projector; DVD; Seating - Desks; Overhead Projector; Podium Stand Up; Projection Screen; VCR; CD Player; Network Connections; Telephone; Seating Setup - Moveable;
Undergraduate Seminar	ARTS & SCIENCES	232	15	SMNR	Seating Setup - Moveable; Whiteboard; Tables - Fixed; Seating - Chairs; Data/Video Projector;
Undergraduate Lecture	BANNAN ENG	105	35	LCTR	Chalkboard; Data/Video Projector; DVD; Seating - Desks; Network Connections; Overhead Projector; Projection Screen; VCR; CD Player; Seating Setup - Moveable;
Undergraduate Lecture	BANNAN ENG	106	34	LCTR	Chalkboard; Data/Video Projector; DVD; Seating - Desks; Network Connections; Overhead Projector; Projection Screen; VCR; CD Player; Seating Setup - Moveable;

Undergraduate Lecture	BANNAN ENG	107	35	LCTR	Chalkboard;Data/Video Projector;Seating - Desks;Network Connections;Overhead Projector;Projection Screen;VCR;DVD;CD Player;Seating Setup - Moveable;
Undergraduate Lecture	BANNAN ENG	108	28	LCTR	Chalkboard;Tables - Fixed;Seating Setup - Moveable;Network Connections;Overhead Projector;Podium Table Top;Projection Screen;VCR;DVD;CD Player;Seating - Chairs;
Undergraduate Lecture	BANNAN ENG	304	28	LCTR	Data/Video Projector;DVD;Tables - Fixed;Seating Setup - Moveable;Network Connections;Overhead Projector;Projection Screen;VCR;Whiteboard;CD Player;TV;Seating - Chairs;
Undergraduate Lecture	BANNAN ENG	305	28	LCTR	Tables - Fixed;Seating Setup - Moveable;Network Connections;Overhead Projector;Projection Screen;Whiteboard;Seating - Chairs;
Undergraduate Lecture	BANNAN ENG	325	52	LCTR	Data/Video Projector;DVD;Seating - Desks;Network Connections;Overhead Projector;Projection Screen;VCR;Whiteboard;Podium Table Top;TV;CD Player;Seating Setup - Moveable;
Undergraduate Lecture	BANNAN ENG	326	80	LCTR	Data/Video Projector;DVD;Network Connections;Overhead Projector;Projection Screen;Telephone;VCR;Whiteboard; Podium Table Top;CD Player;Seating Setup - Fixed;Tables - Fixed;Seating Setup - Tiered;Seating - Chairs;
Law	BANNANH ALL	110	40	LCTR	Data/Video Projector;DVD;Seating Setup - Moveable;Network Connections;Overhead Projector;Podium Stand

					Up;Projection Screen;TV;VCR;Whiteboard;Seating - Chairs;Tables - Moveable;
Law	BANNANH ALL	127	125	LCTR	Computer(s);Data/Video Projector;DVD;Seating Setup - Moveable;Network Connections;Overhead Projector;Projection Screen;Public Address System;Telephone;TV;VCR;Whiteb oard;Tables - Fixed;Seating - Chairs;Seating Setup - Tiered;
Law	BANNANH ALL	135	84	LCTR	Computer(s);Data/Video Projector;DVD;Seating Setup - Moveable;Network Connections;Overhead Projector;Projection Screen;Public Address System;Telephone;TV;VCR;Whiteb oard;Tables - Fixed;Seating - Chairs;Seating Setup - Tiered;
Law	BANNANH ALL	137	40	LCTR	Data/Video Projector;DVD;Seating Setup - Moveable;Network Connections;Overhead Projector;Podium Stand Up;Projection Screen;Public Address System;Telephone;TV;VCR;Whiteb oard;Seating - Chairs;Tables - Moveable;
Law	BANNANH ALL	139	84	LCTR	Computer(s);Data/Video Projector;DVD;Seating Setup - Moveable;Network Connections;Overhead Projector;Projection Screen;Telephone;TV;VCR;Whitebo ard;Tables - Fixed;Seating - Chairs;Seating Setup - Tiered;
Law	BANNANH ALL	142	125	LCTR	Computer(s);Data/Video Projector;DVD;Seating Setup - Moveable;Network Connections;Overhead Projector;Projection Screen;Telephone;TV;VCR;Whitebo ard;Tables - Fixed;Seating - Chairs;Seating Setup - Tiered;

Undergraduate Computer Lab	BANNANH ALL	210	32	CMLB	Computer(s); Data/Video Projector; Tables - Fixed; Seating Setup - Moveable; Overhead Projector; Projection Screen; VCR; Whiteboard; Seating - Chairs
ECCPM	BANNANH ALL	236	50	LCTR	CD Player;Chalkboard;Data/Video Projector;DVD;Seating - Desks;Network Connections;Overhead Projector;Podium Stand Up;Projection Screen;VCR;TV;Seating Setup - Moveable;Slide Projector;
ECCPM	BANNANH ALL	237	50	LCTR	Chalkboard;Network Connections;Overhead Projector;Podium Stand Up;Projection Screen;Seating Setup - Moveable;Slide Projector;Seating - Chairs;Seating Setup - Moveable;Tables - Moveable;
ECCPM	BANNANH ALL	238	42	LCTR	CD Player;Chalkboard;DVD;Network Connections;Overhead Projector;Podium Stand Up;Projection Screen;Slide Projector;VCR;Seating Setup - Tiered;Data/Video Projector;TV;Tables - Fixed;Seating Setup - Moveable;Seating - Chairs;
ECCPM	BANNANH ALL	241	42	LCTR	Chalkboard;DVD;Network Connections;Overhead Projector;Podium Stand Up;Projection Screen;Slide Projector;VCR;Seating Setup - Tiered;Data/Video Projector;TV;CD Player;Tables - Fixed;Seating - Chairs;Seating Setup - Moveable;
Law	BANNANH ALL	331	50	LCTR	Chalkboard;Data/Video Projector;DVD;Network Connections;Overhead Projector;Podium Stand Up;Projection Screen;VCR;CD Player;TV;Seating Setup - Moveable;Seating - Chairs;Tables -

					Moveable;
Law	BANNANH ALL	332	50	LCTR	Chalkboard;Data/Video Projector;DVD;Network Connections;Overhead Projector;Podium Stand Up;Projection Screen;VCR;TV;CD Player;Seating Setup - Moveable;Seating - Chairs;Tables - Moveable;
Law	BANNANH ALL	333	50	LCTR	Whiteboard;Network Connections;Overhead Projector;Podium Stand Up;Projection Screen;Seating Setup - Moveable;Slide Projector;Seating - Chairs;Tables - Moveable;
Law	BANNANH ALL	334	50	LCTR	Chalkboard;Network Connections;Overhead Projector;Podium Stand Up;Projection Screen;Seating Setup - Moveable;Tables - Moveable;Seating - Chairs;
Law	BERGINHA LL	116	40	LCTR	Data/Video Projector;DVD;VCR;TV;
Undergraduate Lecture	CASA ITAL	3	28	SMNR	Data/Video Projector;Projection Screen;Whiteboard;Podium Table Top;Overhead Projector;Network Connections;TV;VCR;DVD;CD Player;Tables - Moveable;Seating - Chairs;Seating Setup - Moveable;
Undergraduate Lecture	CASA ITAL	7	40	LCTR	Data/Video Projector;Network Connections;Projection Screen;Whiteboard;Seating Setup - Moveable;Podium Table Top;Overhead Projector;TV;VCR;DVD;CD Player;Seating - Chairs;Tables - Moveable;
Undergraduate Lecture	CASA ITAL	8	40	LCTR	Chalkboard;Data/Video Projector;Network Connections;Projection Screen;Seating Setup - Moveable;Podium Table Top;Overhead Projector;TV;VCR;DVD;CD

					Player;Tables - Moveable;Seating - Chairs;
Undergraduate Lecture	DALY SCIENCE	106	30	LCTR	Seating - Desks;Overhead Projector;Podium Table Top;Projection Screen;Whiteboard;Network Connections;Seating Setup - Moveable;Data/Video Projector;
Undergraduate Lecture	DALY SCIENCE	201	40	LCTR	Chalkboard;Data/Video Projector;DVD;Seating - Desks;Overhead Projector;Podium Table Top;Projection Screen;VCR;Network Connections;TV;CD Player;Seating Setup - Moveable;
Undergraduate Lecture	DALY SCIENCE	206	126	LCTR	Overhead Projector;Projection Screen;Chalkboard;Podium Table Top;Network Connections;Seating - Chairs;Seating Setup - Fixed;Seating Setup - Tiered;Data/Video Projector;
Undergraduate Lecture	DALY SCIENCE	207	266	LCTR	Chalkboard;Overhead Projector;Podium Stand Up;Projection Screen;Network Connections;Seating - Chairs;Seating Setup - Fixed;Seating Setup - Tiered;Data/Video Projector;
Undergraduate Lecture	DALY SCIENCE	317	22	LCTR	Chalkboard;DVD;Seating - Desks;Overhead Projector;Podium Table Top;Projection Screen;TV;VCR;Network Connections;Seating Setup - Moveable;
Undergraduate Lecture	FINE ARTS	G	40	LCTR	Data/Video Projector;Seating - Desks;Podium Stand Up;Projection Screen;Slide Projector;Network Connections;TV;VCR;DVD;CD Player;Seating Setup - Moveable;Whiteboard;Accordent Classroom Capture;
Undergraduate Computer Lab	KENNA HALL	102	40	CMLB	Data/Video Projector;Document Camera;DVD;Network Connections;Overhead Projector;Projection Screen;Public Address

					System;VCR;Whiteboard;Seating Setup - Tiered;Podium Stand Up;TV;CD Player;Seating - Chairs;Seating Setup - Moveable;
Undergraduate Lecture	KENNA HALL	104	50	LCTR	Data/Video Projector;Document Camera;DVD;Network Connections;Overhead Projector;Projection Screen;Public Address System;VCR;Whiteboard;Seating Setup - Tiered;Podium Stand Up;TV;CD Player;Seating - Chairs;Seating Setup - Moveable;
Undergraduate Lecture	KENNA HALL	107	35	LCTR	Audio Cassette;CD Player;Data/Video Projector;DVD;Network Connections;Public Address System;TV;VCR;Seating - Chairs;Seating Setup - Tiered;Seating Setup - Moveable;Whiteboard;
Undergraduate Lecture	KENNA HALL	109	42	LCTR	Data/Video Projector;DVD;Seating - Desks;Network Connections;Overhead Projector;Podium Table Top;Projection Screen;VCR;Whiteboard;TV;CD Player;Seating Setup - Moveable;
Undergraduate Lecture	KENNA HALL	111	45	LCTR	Data/Video Projector;DVD;Network Connections;Overhead Projector;Projection Screen;VCR;Whiteboard;Podium Stand Up;TV;CD Player;Seating - Desks;Seating Setup - Moveable;
Undergraduate Lecture	KENNA HALL	212	44	LCTR	Chalkboard;Data/Video Projector;DVD;Seating - Desks;Network Connections;Overhead Projector;Podium Stand Up;Projection Screen;VCR;TV;CD Player;Seating Setup - Moveable;
Undergraduate Lecture	KENNA HALL	214	44	LCTR	Chalkboard;Data/Video Projector;DVD;Network Connections;Overhead Projector;Projection

					Screen;VCR;Podium Table Top;TV;CD Player;Seating - Desks;Seating Setup - Moveable;
Undergraduate Lecture	KENNA HALL	216	56	LCTR	Chalkboard;Data/Video Projector;DVD;Network Connections;Overhead Projector;Podium Table Top;Projection Screen;VCR;Seating Setup - Tiered;TV;CD Player;Seating Setup - Moveable;Seating - Chairs;Tables - Fixed;
Undergraduate Lecture	KENNA HALL	218	45	LCTR	Chalkboard;Data/Video Projector;DVD;Network Connections;Overhead Projector;Podium Table Top;Projection Screen;VCR;CD Player;Seating - Desks;Seating Setup - Fixed;Seating Setup - Moveable;
Undergraduate Lecture	KENNA HALL	304	40	LCTR	Data/Video Projector;DVD;Seating Setup - Moveable;Network Connections;Overhead Projector;Projection Screen;VCR;Whiteboard;CD Player;TV;Podium Stand Up;Seating - Chairs;Tables - Fixed;
Undergraduate Lecture	KENNA HALL	306	52	LCTR	Chalkboard;Data/Video Projector;DVD;Seating Setup - Fixed;Network Connections;Overhead Projector;Podium Stand Up;Projection Screen;VCR;TV;CD Player;Seating - Desks;
Undergraduate Lecture	KENNA HALL	308	53	LCTR	Chalkboard;Data/Video Projector;DVD;Network Connections;Overhead Projector;Podium Table Top;Projection Screen;VCR;Seating Setup - Tiered;CD Player;Seating - Chairs;Seating Setup - Moveable;Tables - Fixed;
Undergraduate Lecture	KENNA HALL	310	40	LCTR	Chalkboard;Data/Video Projector;DVD;Network Connections;Overhead Projector;Podium Table Top;Projection Screen;VCR;TV;CD

					Player;Seating - Chairs;Seating Setup - Moveable;Tables - Fixed;
Undergraduate Lecture	KENNEDY	108	40	LCTR	Whiteboard;Data/Video Projector;Seating - Desks;Podium Stand Up;Projection Screen;Overhead Projector;Network Connections;TV;VCR;DVD;CD Player;Seating Setup - Moveable;Accordent Classroom Capture;
Undergraduate Lecture	KENNEDY	109	40	LCTR	Whiteboard;Data/Video Projector;Seating Setup - Moveable;Podium Table Top;Projection Screen;Overhead Projector;Network Connections;CD Player;TV;DVD;VCR;Seating - Chairs;Tables - Fixed;
Undergraduate Lecture	LUCAS HALL	206	50	LCTR	Seating Setup - Moveable;Seating Setup - Tiered;Tables - Fixed;Whiteboard;Data/Video Projector;Accordent Classroom Capture;DVD;VCR;Projection Screen;Flat Screen Monitor;
Undergraduate Lecture	LUCAS HALL	207	50	LCTR	Seating Setup - Moveable;Seating Setup - Tiered;Tables - Fixed;Whiteboard;Data/Video Projector;Accordent Classroom Capture;Projection Screen;VCR;DVD;Flat Screen Monitor;
Undergraduate Lecture	LUCAS HALL	208	50	LCTR	Seating Setup - Tiered;Seating Setup - Moveable;Tables - Fixed;Whiteboard;Data/Video Projector;Accordent Classroom Capture;Flat Screen Monitor;DVD;VCR;Projection Screen;
Undergraduate Lecture	LUCAS HALL	209	50	LCTR	Seating Setup - Tiered;Seating Setup - Moveable;Tables - Fixed;Whiteboard;Data/Video Projector;Accordent Classroom Capture;DVD;Flat Screen Monitor;Projection Screen;VCR;

Undergraduate Lecture	LUCAS HALL	210	40	LCTR	Seating - Chairs;Seating Setup - Moveable;Tables - Moveable;Whiteboard;Data/Video Projector;Accordent Classroom Capture;DVD;Flat Screen Monitor;Projection Screen;VCR;
Undergraduate Lecture	LUCAS HALL	306	50	LCTR	Seating Setup - Tiered;Seating Setup - Moveable;Tables - Fixed;Whiteboard;Data/Video Projector;Accordent Classroom Capture;
Undergraduate Lecture	LUCAS HALL	307	50	LCTR	Seating Setup - Tiered;Seating Setup - Moveable;Tables - Fixed;Whiteboard;Data/Video Projector;Accordent Classroom Capture;Flat Screen Monitor;DVD;VCR;Projection Screen;
Undergraduate Computer Lab	LUCAS HALL	308	50	LCTR	Seating Setup - Moveable;Seating Setup - Tiered;Tables - Fixed;Whiteboard;Data/Video Projector;Accordent Classroom Capture;DVD;Flat Screen Monitor;VCR;Projection Screen;
Undergraduate Lecture	LUCAS HALL	309	40	LCTR	Seating - Chairs;Seating Setup - Moveable;Tables - Moveable;Whiteboard;Data/Video Projector;Accordent Classroom Capture;DVD;Flat Screen Monitor;VCR;Projection Screen;
Undergraduate Lecture	LUCAS HALL	310	40	LCTR	Seating - Chairs;Seating Setup - Moveable;Tables - Moveable;Whiteboard;Data/Video Projector;Accordent Classroom Capture;Flat Screen Monitor;DVD;Projection Screen;VCR;
Undergraduate Lecture	MAYER THTR	231	24	LCTR	Seating Setup - Moveable;Whiteboard;Podium Table Top;Projection Screen;Overhead Projector;Network Connections;Seating - Chairs;Tables - Moveable;Data/Video Projector;

Undergraduate Lecture	OCONNO R	102	45	LCTR	Audio Cassettes;CD Player;Chalkboard;Data/Video Projector;DVD;Seating Desks;Network Connections;Overhead Projector;Podium Stand Up;Projection Screen;Slide Projector;Telephone;TV;VCR;Seating Setup - Moveable;
Undergraduate Lecture	OCONNO R	103	30	LCTR	Chalkboard;DVD;Seating Desks;Network Connections;Overhead Projector;Podium Table Top;Projection Screen;Telephone;TV;VCR;Seating Setup - Moveable;Data/Video Projector;
Undergraduate Lecture	OCONNO R	104	43	LCTR	Chalkboard;Seating Desks;Network Connections;Overhead Projector;Podium Table Top;Projection Screen;Seating Setup - Moveable;Data/Video Projector;DVD;VCR;
Undergraduate Lecture	OCONNO R	105	43	LCTR	Chalkboard;DVD;Seating Desks;Network Connections;Overhead Projector;Podium Table Top;Projection Screen;TV;VCR;Seating Setup - Moveable;Data/Video Projector;
Undergraduate Lecture	OCONNO R	106	43	LCTR	Chalkboard;Seating Desks;Network Connections;Overhead Projector;Podium Table Top;Projection Screen;Seating Setup - Moveable;Data/Video Projector;DVD;VCR;
Undergraduate Lecture	OCONNO R	107	43	LCTR	Chalkboard;Seating Desks;Network Connections;Overhead Projector;Podium Stand Up;Projection Screen;Seating Setup - Moveable;Data/Video Projector;DVD;VCR;

Undergraduate Lecture	OCONNO R	109	40	LCTR	Chalkboard;Seating - Desks;Network Connections;Overhead Projector;Podium Table Top;Projection Screen;Telephone;Seating Setup - Moveable;Data/Video Projector;DVD;VCR;
Undergraduate Lecture	OCONNO R	110	30	LCTR	Chalkboard;DVD;Seating - Desks;Network Connections;Overhead Projector;Podium Table Top;Projection Screen;Telephone;TV;VCR;Seating Setup - Moveable;Data/Video Projector;
Undergraduate Lecture	OCONNO R	201	28	LCTR	Chalkboard;Seating - Desks;Network Connections;Overhead Projector;Podium Table Top;Projection Screen;Telephone;Seating Setup - Moveable;Data/Video Projector;DVD;VCR;
Undergraduate Lecture	OCONNO R	204	45	LCTR	Chalkboard;Data/Video Projector;Seating - Desks;Network Connections;Overhead Projector;Projection Screen;Telephone;Seating Setup - Moveable;DVD;VCR;
Undergraduate Lecture	OCONNO R	205	45	LCTR	Chalkboard;Data/Video Projector;Seating - Desks;Network Connections;Overhead Projector;Projection Screen;Telephone;Seating Setup - Moveable;DVD;VCR;
Undergraduate Lecture	OCONNO R	206	45	LCTR	Chalkboard;Data/Video Projector;DVD;Seating - Desks;Network Connections;Overhead Projector;Podium Table Top;Projection Screen;Slide Projector;Telephone;TV;VCR;Seatin g Setup - Moveable;

Undergraduate Lecture	OCONNO R	207	45	LCTR	Chalkboard;Seating - Desks;Network Connections;Overhead Projector;Podium Table Top;Projection Screen;Telephone;Seating Setup - Moveable;Data/Video Projector;DVD;VCR;
Undergraduate Lecture	OCONNO R	209	30	LCTR	Chalkboard;Seating - Desks;Network Connections;Overhead Projector;Podium Table Top;Projection Screen;Telephone;Seating Setup - Moveable;Data/Video Projector;DVD;VCR;
Undergraduate Lecture	OCONNO R	210	30	LCTR	Chalkboard;Seating - Desks;Network Connections;Overhead Projector;Projection Screen;Telephone;Seating Setup - Moveable;Data/Video Projector;DVD;VCR;
Undergraduate Seminar	OCONNO R	215	12	SMNR	Chalkboard;Seating Setup - Moveable;Seating - Chairs;Tables - Fixed;Data/Video Projector;DVD;VCR;
Undergraduate Lecture	SOBRATO	19	40	LCTR	Projection Screen;Slide Projector;Whiteboard;Seating Setup - Moveable;Overhead Projector;Network Connections;Tables - Moveable;Seating Chairs;Data/Video Projector;VCR;DVD;
Undergraduate Lecture	SULLIVAN	602	50	LCTR	Data/Video Projector;DVD;Seating - Desks;Network Connections;Overhead Projector;Podium Stand Up;Projection Screen;VCR;Whiteboard;Seating Setup - Moveable;
Undergraduate Lecture	VARSII HALL	231	24	LCTR	Whiteboard;Seating - Chairs;Seating Setup - Moveable;Tables - Moveable;Data/Video

					Projector;DVD;VCR;
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