



Santa Clara University

Student Records Office
500 El Camino Real
Santa Clara, CA 95053-0602
554-4331 (phone) 554-6926 (fax)

Request for Change of

- Name
- Social Security Number
- Personal Identification Number

<input type="checkbox"/> Undergraduate	<input type="checkbox"/> Graduate	<input type="checkbox"/> Law	Student I.D. # _____
(Please Print) Last	First	Middle	

Name Change

All petitions for a change of name (except the addition of the MARRIED name) must be notarized. If you have already petitioned for graduation, please contact your Record Analyst in the Student Records Office.

To: _____
(Please Print) Last First Middle

Reason: _____

Major and College: _____

Are you currently enrolled? _____ Last date of attendance _____

TO BE SIGNED BEFORE NOTARY PUBLIC

I do hereby subscribe or swear to the fact that I am the person heretofore known as _____

Signature and Date _____

Subscribed and sworn to me before this _____ day of _____ year _____

Notary's Signature _____

Notary Public in and for the County of _____ State of California. My Commission expires: _____

Social Security Number Change

To change or correct your social security number, the correct number must be verified by presenting your social security card when you submit this form to the Student Records Office.

Old or Incorrect Number _____

New Social Security Number _____

Signature & Date _____

Your social security number is no longer used as your primary student identification number. However, it is maintained as an additional form of identification in your academic record.

Personal Identification Number Change

Please change my Personal Identification Number to: _____/_____/_____/ (4 digits)

Signature & Date _____

Office Use:	
DP:	Date: