



# ACADEMIC ADVISOR APPROVAL FORM

**REQUIRED FOR ALL STUDENTS APPLYING TO STUDY ABROAD**

**TO STUDENT:** Complete the top portion and bring this form to your required advising meeting with your academic advisor who will help plan out your Santa Clara courses. You will use this plan to get your abroad courses approved by the appropriate Department Chairs using the Course Approval Form found on the study abroad website. Make a copy of this signed form to use to complete the Course Approval Form found on the study abroad website. **Submit the signed form with your program-specific application materials to the International Programs Office by the deadline.**

Student Name ( <i>Last, First, M.I.</i> )	Study Abroad Program Location ( <i>program-country-city or university</i> )
SCU ID #:	Major:
Term / Year Abroad:	Minor:

## ACADEMIC PLANNING

**TO FACULTY:** Per the Undergraduate Handbook, students require the approval of their academic advisor to apply to a study abroad program. Please use this form (or attach a departmental academic planning sheet) to help your advisee plan out her/his remaining graduation requirements at Santa Clara University. To stay on track, your advisee will use this academic plan to choose equivalent courses abroad to fulfill major, minor, or core requirements. Please return this signed form to the student to submit with his/her study abroad program-specific application materials. - **This required advising session can fulfill the mandatory Academic Advising in the Spring Quarter -**

### JUNIOR YEAR COURSES

FALL	WINTER	SPRING
1)	1)	1)
2)	2)	2)
3)	3)	3)
4)	4)	4)

### SENIOR YEAR COURSES

FALL	WINTER	SPRING
1)	1)	1)
2)	2)	2)
3)	3)	3)
4)	4)	4)

## ADVISOR'S APPROVAL

(  ) YES, I do approve this student to study abroad in the program indicated above. I understand that it is the student's responsibility to complete all other eligibility requirements to be approved and accepted to a study abroad program.

(  ) NO, I do not recommend this student to study abroad at this time.

ADVISER'S FULL NAME ( <i>Print please</i> )	ADVISER'S SIGNATURE
DEPARTMENT	DATE

**THIS FORM MUST BE SUBMITTED TO THE INTERNATIONAL PROGRAMS OFFICE AS A COVER SHEET FOR YOUR PROGRAM-SPECIFIC APPLICATION MATERIALS.**