



This form is for use outside the UK only
This form is provided free of charge.

For official use only

▶ **READ THIS FIRST**

This form must be completed in blue or black ink.

Please ensure you submit all relevant, original documents as indicated in the sections. It is better to explain why you do not have a document than to submit a false document. Your application will be automatically refused and you may be banned from coming to the UK for 10 years if you use a false document, lie or withhold relevant information. You may also be banned if you have breached immigration laws in the UK.

An applicant aged over 16 and coming to study a course at or above NQF level 3 can choose to apply either as a Child (Student) or a (General) Student and meet the appropriate criteria.

Please ensure you also complete the main Personal Details form.

Part 1 About You

1.1 Given name(s)

1.2 Family name

Part 2 Parent/Guardian details to be completed only where the applicant is 16 or 17 years old.
If applicant is 18 or over, skip to Part 3

Parent/Guardian 1

2.1 Give your parent or guardian's given name >>>>>>>>>>>>

2.2 Give your parent or guardian's family name

2.3 Give your parent or guardian's full contact address, >>>> including postal code.

2.4 Give details of your relationship to your guardian (leave blank if you do not have a guardian)

Parent/Guardian 2 (if applicable)

2.5 Give your parent or guardian's given name >>>>>>>>>>>>

2.6 Give your parent or guardian's family name

2.7 Give your parent or guardian's full contact address, >>>> including postal code.

2.8 Give details of your relationship to your guardian (leave blank if you do not have a guardian)

2.9 Give the full address of where you will be residing in the UK including the postal code. If this is not known and your Tier 4 sponsor is arranging your accommodation give the contact details of the person doing this, and/or the temporary address you will use on arrival.

2.10 You must provide a letter of consent to this application from your parent(s) or legal guardian. Put a cross (X) in the box to confirm you have done so (See the Tier 4 Policy Guidance for details of what this must contain).

2.11 Will you be travelling to the UK alone? Put a cross in the relevant box

Yes - Go to Part 3

No - Complete Question 2.12

2.12 Provide full details of up to two adults who will accompany you

Full name

Address including postal code

Telephone No.

Nationality

Passport No

Exact relationship to you

Full name

Address including postal code

Telephone No.

Nationality

Passport No

Exact relationship to you

Part 3

Tier 4 Sponsor (Education Provider) contact details

3.1 Give the full name of your Tier 4 Sponsor

3.2 Give your Tier 4 Sponsor's Licence Number >>>>>>>>>>

3.3 Give the full address of your Tier 4 Sponsor including postal code

ATAS certificate

5.11 Are you required to obtain permission from the Academic Technology Approval Scheme (ATAS)? (See the Tier 4 Policy Guidance for the circumstances when this is required) *Put a cross (X) in the relevant box.*

Yes - Go to Question 5.16

No - Go to Part 6

5.12 Put a cross (X) in the box to confirm you have provided the original of your Academic Technology Approval Scheme (ATAS) clearance certificate. Then Go to Part 6 >>>>>>

Sabbatical Officer

5.13 Put a cross (X) in the box to confirm you are applying as a Sabbatical Officer. Then Go to Part 6 We will use the Confirmation of Acceptance for Studies from your sponsor, provided in Question 5.1, as evidence. >>>>>

Postgraduate Doctor or Dentist

5.14 If you intend to be a Postgraduate Doctor or Dentist we will use the CAS from your sponsor provided in Question 5.1. You must send us all of the original certificate(s) and/or original transcripts of results of your United Kingdom qualification in Medicine or Dentistry that are listed in the CAS. Put a cross (X) in the box to confirm you have done so. >>>>>>>>

Part 6

Maintenance (Funds) You must have a minimum level of funds to cover your course fees and support yourself. You should refer to the Immigration Rules and the Tier 4 Policy Guidance. You need 10 points from this part, or your application will be refused.

6.1 How much are the fees for your course of study? The figure should be the same as in the CAS which will be used as the specified evidence for this. If you will be studying at a Residential Independent School this will include course fees and boarding or lodging fees.

£

- If you are beginning a new course give the fees for the first year of the course, or for the entire course, if it less than one year's duration.
- If you are applying for a further period of leave to continue an existing course, give the course fees that you still need to pay to the end of the current academic year, if you are part way through the year; or for the next academic year if you will continue on your course at the start of the next academic year. If you have no course fees to pay put £0.00 in the box.
- If this will be part of a study abroad programme give any fees you will be required to pay to the UK education provider for the first year of your course, or for the entire course, if it is less than one year's duration.
- If you have no fees to pay the UK education provider put £0.00 in the box.

6.2 Have any of your course fees been paid? *Put a cross (X) in the relevant box.*

Yes - Paid to UK Education Provider. Enter the amount in the box below then - **Go to Question 6.3**

Yes - Paid to Overseas Higher Education Institution (Zero fee on CAS) - **Go to Question 6.3**

£

No - **Go to Question 6.4**

6.3 Put a cross (X) in the relevant box to show what document has been provided as evidence of payment.

Shown in the CAS

An official, original receipt

6.4 Put a cross (X) in the box to confirm you have sufficient funds to cover remaining course fees due for payment. >>>>>>

6.5 Put a cross (X) in the relevant box to confirm whether you are making an initial application or an extension application.

Initial application – **Go to Question 6.6**

Further period of study following a course of less than six months (No reduced maintenance level) – **Go to Question 6.6**

Further period of study following a course completed more than four months ago (No reduced maintenance level) **Go to Question 6.6**

Further period of study following a course of six months or more within your last period of leave and your last grant of leave ended less than four months ago; or to complete an existing course of study where you have studied at least six months of the course and your last grant of leave ended less than four months ago; or if you are applying to continue in Tier 4 as a sabbatical officer or as a Postgraduate Doctor or Dentist where you completed a course that was at least six months duration within your last period of leave and this leave finished within the last four months. **Go to Question 6.9**

6.6 Initial application

Put a cross (X) in the relevant box to confirm your primary site of study. See the Tier 4 Policy Guidance for an explanation of the Inner London Boroughs and how to assess your primary site of study.

Inside the Inner London Boroughs **Go to Question 6.7**

Outside the Inner London Boroughs **Go to Question 6.8**

