

VISA CANCELLATION PROCEDURE

In order to cancel a visa, a fax must be sent to the consulate office where students have sent, or would be sending, their supporting documents.

The fax numbers are:

New York: 212 754 3062

LA: 310 481 2960

Chicago: 312 970 3852

The fax should be made out to:

“To the attention of the entry clearance manager of the visa section”

The following information should be included:

- Full name as it appears on the application
- GWF number (this is the application number)
- Address, phone number, and email address
- The reason for cancellation and request of a refund – Please use the statement below:
“My sponsor has been advised by Worldbridge Services that the online application form I have completed is invalid. This is the form listed as “student” under Purpose of Application. I would like to request a refund for \$230 for this obsolete and misleading application form.”
- Ask for the documents to be mailed back – If you have submitted your documents already this should take around 3 days.

If a refund is deemed applicable, it will take 6 – 8 weeks to process the return of funds.