

## Site Administrators Meeting

February 18, 2009

2:00 – 3:00 pm

Benson Memorial Center, Parlor B

## Agenda

### Introductions

### Web Monkey of the Month

January's recipient was Jessica Gagnon. February's WMOTM is Pauline Nguyen. Congrats, Jessica and Pauline!

### Announcements

- We've got a newbie! OMC's newest member Dona LeyVa, starts February 23. She's joining Lisa Taggart as Writer/editor
- Getting Started with Google Analytics, February 23 @ 10a, LC203. Sign up through Technology Training.

### SCU Experience

- Internship video being edited, slide show near completion
- Launch mid-March, if all goes according to plan

### Site Critique

- Career Center: <http://www.scu.edu/careercenter/>

### Cool stuff

- Printable Checklist: <http://printablechecklist.org/>
- Senduit: <http://senduit.com/>
- TinyURL: <http://tinyurl.com/>
- Getting Things Done with Twitter: <http://www.emilychang.com/go/ehub/app/getting-things-done-with-twitter/>
- Google Search Features: <http://www.google.com/intl/en/help/features.html>
- The Internet – 1981: <http://www.youtube.com/watch?v=5WCTn4FljUQ>
- What News Anchors do during Commercial breaks: [http://www.youtube.com/watch?v=S7ehlw\\_phys](http://www.youtube.com/watch?v=S7ehlw_phys)
- Emergency Yodel: <http://www.emergencyyodel.com/>

### Support Request Form

- Please send requests for Commonspot Support via the Web Publishing site [www.scu.edu/webpublishing/contact.cfm](http://www.scu.edu/webpublishing/contact.cfm)

### Web Publishing News/Blog

- The latest news and information – [www.scu.edu/webpublishing](http://www.scu.edu/webpublishing)

### Q&A

### March 3, 2009 Open Labs

The next Open Labs is scheduled for March 3, 2009 9-11 am in Learning Commons 203

### March 18, 2009 Site Administrators' meeting

The next Site Administrators' meeting is scheduled for March 18, 2009 2-3 pm in Kennedy Commons 109

The complete 2009 meeting schedule is available at [www.scu.edu/webpublishing/sam/2009](http://www.scu.edu/webpublishing/sam/2009)

Russ Morris | Web Marketing Manager – OMC | [rmorris@scu.edu](mailto:rmorris@scu.edu) | x5127

Nidhi Shah | CommonSpot Support Specialist - OMC | [nshah@scu.edu](mailto:nshah@scu.edu) | x6179