



**Practicum Form: Practicum Supervisor Evaluation of  
Student**

**SITE SUPERVISOR EVALUATION FORM  
(Form due every quarter by 10<sup>th</sup> 333 class)**

Trainee's Name: \_\_\_\_\_ Trainee's Student ID# \_\_\_\_\_

Date of this evaluation: \_\_/\_\_/\_\_\_\_ Name of agency: \_\_\_\_\_

Univ. Instructor (333): \_\_\_\_\_ Agency's Clinical Supervisor: \_\_\_\_\_

Practicum dates: \_\_/\_\_/\_\_ to \_\_/\_\_/\_\_ Contact Info (phone and email): \_\_\_\_\_

Total # placement hours for quarter: \_\_\_\_\_ Agency Address: \_\_\_\_\_

Licensed as: \_

No. \_\_\_\_\_

Directions: Using the following rating scale, please rate this trainee in terms of suggested competencies.

**4 = Outstanding      3 = Good      2 = Fair      1 = Poor      NA = Not applicable**

		Rating
I. Communication Skills	a. Verbal Skills	
	b. Writing Skills	
	c. Cultural Competency	
	d. Strengths Assessment	
Comments		
II. Interviewing	a. Structure of interview	
	b. Attending behaviors	
	c. Active listening	
	d. Professional attitude	
	e. Interviewing technique	
	f. Mental status evaluation	
	g. Psychosocial history	
	h. Observation	



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II. Interviewing cont...	i. Use of questions	
	j. Reflection	
	k. Empathy	
	l. Respect and value for differences	
Comments		
III. Diagnosis	a. Knowledge of assessment instruments	
	b. Knowledge of current DSM	
	c. Use of records	
	d. Ability to formulate a preliminary diagnosis	
Comments		
IV. Treatment	a. Ability to draw up a treatment plan	
	b. Ability to incorporate strengths and culture in treatment plan	
	c. Ability to perform individual counseling	
	d. Ability to perform marital counseling	
	e. Ability to perform conjoint counseling	
	f. Ability to perform family counseling	
	g. Ability to perform group counseling	
	h. Crisis intervention skills	
	i. Ability to serve various populations	
	j. Ability to write progress notes	
Comments		
V. Case Management	a. Knowledge of agency programs and professional staff roles	
	b. Knowledge of community resources	
	c. Discharge planning	
	d. Follow up	
	e. Record keeping of client management	
Comments		



VI. Agency Operations and Administration	a. Knowledge of agency mission and structure	
	b. Awareness of roles of administrative staff	
	c. Knowledge of agency goals	
	d. Understanding of agency care standards	
Comments		
VI. Professional Orientation	a. Knowledge of counselor ethical codes	
	b. Knowledge of agency professional policies	
	c. Ability of trainee to seek and accept supervision	
Comments		

Please write a brief summary statement of the trainee as a future counselor.

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Trainee

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Agency Supervisor

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Practicum  
Director

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End Form.