



Santa Clara Education and Counseling Psychology

Center for Professional Development Proposal Guidelines

We are always seeking quality instructors to contribute to our continuing education offerings. If you are interested in leading a lecture or workshop that provides continuing education credits through the Center for Professional Development, please reach out to the Director at cpd@scu.edu. When submitting your proposal, please include the following information:

1. **Curriculum Vitae (CV)**
2. **Lecture/Workshop Details:**
 - Title of the lecture/workshop
 - Proposed length of the session
 - Desired time of year for offering
3. **Course Description:**

Provide a brief narrative of your course content. The description should focus on one of the following areas:

 - Psychological assessment and intervention methods with credible empirical support,
 - Ethical, legal, statutory, or regulatory policies, guidelines, and standards impacting psychological practice, education, or research,
 - Psychological practice, education, or research grounded in contemporary scholarship and established research methodologies.
4. **Learning Objectives:**

List the key learning objectives participants will achieve by the end of the lecture/workshop.
5. **Peer-Reviewed Sources:**

Include at least three peer-reviewed, scholarly articles published within the last ten years, relevant to your workshop content.
6. **Target Audience:**

Specify whether the content is intended for introductory, intermediate, or advanced learners.
7. **Multicultural Considerations:**

Provide a statement on how your workshop addresses multiculturalism and the needs of underrepresented populations.
8. **Course Content Evaluation:**

Describe the value, accuracy, and utility of your course content, as well as the limitations and any potential severe or common risks.

If you have any questions or need further clarification, please don't hesitate to contact us at cpd@scu.edu. We look forward to receiving your proposal!

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