



# Clear Administrative Services Credential (CASC)

The CASC (Clear Administrative Services Credential) pathway is designed to prepare students for leadership positions in K-12 school settings. The mission of the program is to build administrative leadership capacity through individualized coaching and professional learning tied to job-embedded leadership growth plans. The program is guided by the California Professional Standards for Education Leaders (CPSEL) and the Jesuit mission where ethics, compassion, and social justice are central to our work. The Clear Administrative Services Credential Program uses a coaching model designed with working professionals in mind. This program can be completed in 6 quarters.



## Credential Information

The Clear Administrative Services Credential (CASC) authorizes the holder to serve as a school vice principal, principal, or central office administrator. Our CASC program prepares students to become leaders across a range of school settings including public, charter, private, and Catholic schools. This two-year program is explicitly focused on social justice and equity centered leadership development and positions our students with the critical skills and dispositions to work towards transformative leadership opportunities, structures to improve learning, growth, and outcomes for students in all schools, particularly those within marginalized communities.

The two-year program design includes five major components:

1. Individualized coaching
2. Job-embedded Individual Induction Plan (IIP)
3. Self-assessments, and assessments of others,
4. Professional development opportunities based on district or school goals, and
5. Initiatives

## CASC Courses

- EDUC 400a: Coaching & Professional Learning - Developing & Implementing a Shared Vision
- EDUC 400b: Coaching & Professional Learning- Instructional Leadership
- EDUC 400c: Coaching & Professional Learning- Management & Learning Environment
- EDUC 400d: Coaching & Professional Learning- Family & Community
- EDUC 400e: Coaching & Professional Learning - Ethics & Integrity
- EDUC 400f: Coaching & Professional Learning: External Context & Policy

## Admissions Requirements

- Proof of applicant's valid California Preliminary Administrative Services Credential (PASC)
- Statement of Purpose - Reflect on your strengths and areas of growth as an administrator within the context of your current workplace
- Proof of Administrative Employment
- Statement on prior certified experience in a school or district office or proof of teaching credential
- Resume or CV
- Official copy of transcripts from all undergraduate and graduate institutions attended
- One letter of recommendation from an immediate Supervisor
- Online application
- \$50 application fee

## FOR MORE INFORMATION:



Contact CASC Program Coordinator, Dr. Diane Ketelle at [dketelle@scu.edu](mailto:dketelle@scu.edu).

## Tuition

2022-2023 Tuition: \$8400 (\$1400 per quarter)



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or join us at an event!



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