

View a Student's Current Schedule

Overview

This quick reference guide will cover how to view a student's current schedule.

Process

1. Begin by searching for the student. You can do this by typing *student: Student Name* (e.g., student: John Doe) into the search bar at the top left.



2. Click on the student's name in the search results to see their **Student Profile**. On the profile screen, click the **Academics** tab on the left side.



3. Now click the Current Classes (located across the top).

Aaron Dav	Overview	Current Classes Plan	n A	cademic His	tory Transfer Credit	Competencies	Academic Progress Exter	nal Records	
ent University of the Sciences									
	Data	Science and Analytic	s (BS)	(BS)					
ummary	2021 5	Spring							
ersonal	v	ew Schedule							
intact	My Enro	olled Courses 1 item							7 000 1
ademics		Course Listing	linite	Grading	Enrolled Sections				
dent Financials				Basis	Section	Instructional Format	Meeting Patterns	Registration Status	Instru
incial Aid	٩	WR 102 - Writing and Rhetoric II	3	Graded	WR 102-1 - Writing and Rhetoric II	Lecture	Tuesday/Thursday 6:00 PM - 7:20 PM LLC CL103	Registered	Just
tory	> N	ly Dropped/Withdrawn Cou	urses						
tion Items and Holds									
tfalia	Enrolle	d Units 3							
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	2020	Fall							
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4. The student's courses will be split out by academic period. You can also see the courses that the student has dropped/withdrawn from by clicking the **My Dropped/Withdrawn Courses** heading.

5. Click the **View Schedule** button for a given quarter to view the student's schedule in calendar form.

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My Enr	olled Courses 4 items							F 00		
	Course Listing	Unite	Grading	Enrolled Sections						
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٩	WR 101H - Writing and Rhetoric I	3	Graded	WR 101H-1 - Writing and Rhetoric I	Lecture		Registered			
Q,	BS 110 - General Biology I Lab	1	Graded	BS 110-34 - General Biology I Lab	Laboratory	Tuesday 3:00 PM - 5:50 PM STC 101	Registered			
Q	PS 101 - Intro to Psychology	3	Graded	PS 101-3 - Intro to Psychology	Lecture		Registered			
Q	EN 340 - Special Topics English	3	Audit	EN 340-1 - Sp Top/Creativity	Lecture	Tuesday/Thursday 11:00 AM - 12:20 PM RH 102	Registered			