



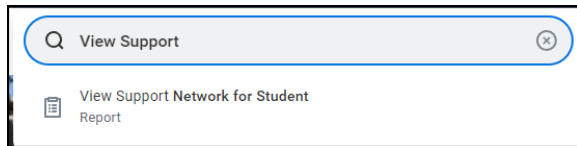
View Student Support Network

Overview

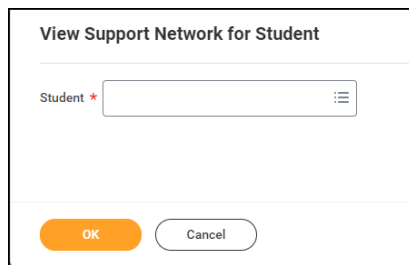
This quick reference guide will show you how to view a student's support network.

Process

1. After logging into Workday, type **View Support Network for Student** in the Search bar.



2. Enter the name of the student.



3. Here you can view the different roles in the support Network.

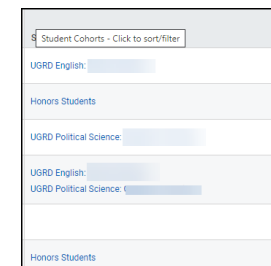
Roles may include the following:

- a. **Student Academic Advisor**
- b. **SCU Student Cohort Advisor**
- c. **SCU STU Student Cohort Membership Manager**

Role
Student Academic Advisor
SCU STU Student Cohort Advisor
Student Academic Advisor
SCU STU Student Cohort Membership Manager
SCU STU Student Cohort Membership Manager

4. You can also view the Student Cohorts the student is a part of.

Cohorts are a group of individuals who share a common trait. In Workday a cohort is a grouping of students for the same academic unit or program of study.

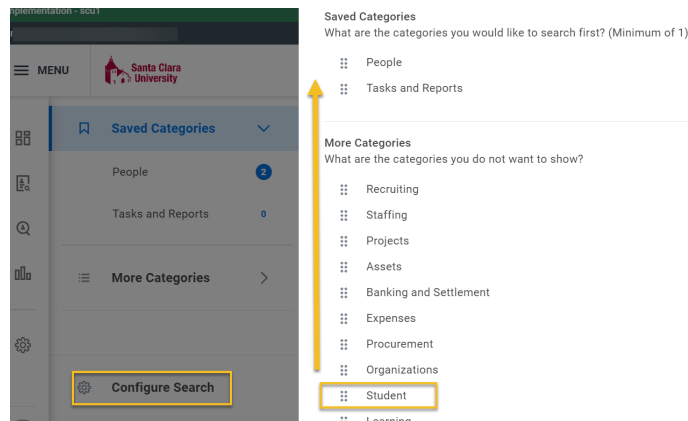




View Student Support Network

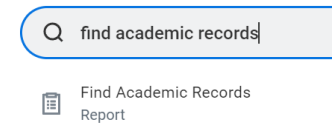
5. You can also **View Student Support Network** on the student **Profile**. To do so, navigate the the **Profile**.

First, you will search for a student record. The most convenient way to do this is to configure your search in Workday. On the *Search Page*, click on **Configure Search** drag **Student** up to the top.



NOTE: If the student has a preferred name that differs from the legal name, the preferred name will be prioritized in searches even if you search by the legal name.

6. You can also enter **Find Academic Records** into the **Search Bar** and press **Enter**. This report will allow you to locate the student and click directly to their profile.



7. Click on the **Actions** under the student's name. Then click on **Student Cohort** and **View Support Network for Student**.

