



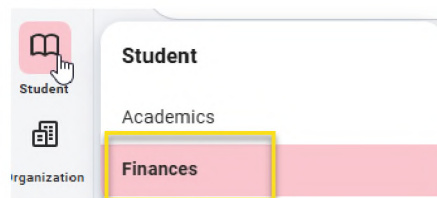
# Accept/Decline Financial Aid Awards

## Overview

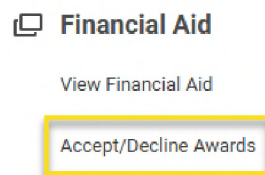
This quick reference guide will cover how to view your financial aid package in Workday.

### Process

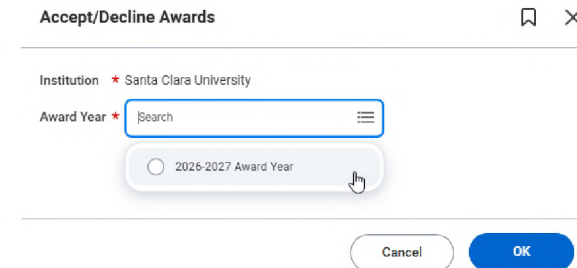
1. From the home screen, click on **Student** on the left sidebar menu and then **Finances**.



2. The **Finances** dashboard provides quick links to your account, payment, payment elections, 1098T information and financial aid.
3. Click the **Accept/Decline Awards** link under the **Financial Aid** heading.



4. Select the **Award Year** for the Financial Aid Package and click the **OK** button at the bottom of the screen.



5. The **Accept/Decline Awards** screen will display the Total Estimated Costs, Amount Accepted and Estimated Out of Pocket Cost. The Total Estimated Costs amount is a link that will allow drill-down into the Student Cost amounts.

**Note:** You must accept/decline awards for each term separately.

6. The **Accept/Decline Awards** screen will list all the awards per period and will allow the **Amount Accepted** and the **Decision** columns to be updated.

**Note:** Grants and scholarships will be accepted on your behalf. You will only be able to accept or decline loans and federal work study.



# Accept/Decline Financial Aid Awards

## Fall 2026 Quarter Awards

Period Direct Costs 21,912.00 Period Subtotal 30,534.00 Amount Remaining for Period (8,622.00)

7 items

| Award Type                 | Amount Offered | Amount Accepted | Current Status | Decision                                   |
|----------------------------|----------------|-----------------|----------------|--------------------------------------------|
| Federal Pell Grant         | 2,465.00       | 2,465.00        | Accepted       | Accept                                     |
| Federal Supplemental Grant | 333.00         | 333.00          | Accepted       | Accept                                     |
| Cal Grant - Actual         | 3,119.00       | 3,119.00        | Accepted       | Accept                                     |
| Federal Work Study         | 1,000.00       | 1,000.00        | Accepted       | <input checked="" type="checkbox"/> Accept |
| SCU Promise                | 21,958.00      | 21,958.00       | Accepted       | <input checked="" type="checkbox"/> Accept |
| Ford Fed Direct Loan Sub   | 1,500.00       | 1,500.00        | Offered        | <input checked="" type="checkbox"/> Accept |
| Ford Fed Direct Loan Unsub | 159.00         | 159.00          | Offered        | <input checked="" type="checkbox"/> Accept |

7. Once all the awards have been accepted or declined, click the **OK** button.