



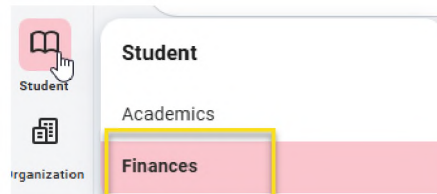
Viewing My Financial Aid Package

Overview

This quick reference guide will cover how to view your financial aid package in Workday.

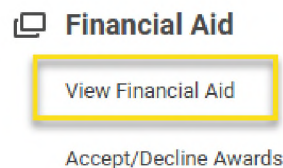
Process

1. From the home screen, click on **Student** on the left sidebar menu and then **Finances**.

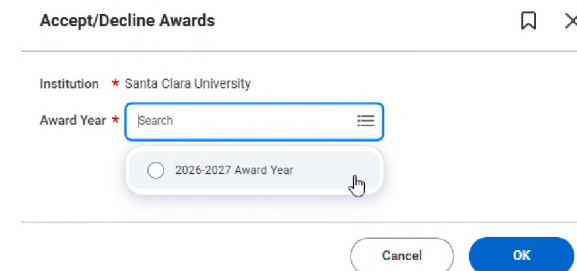


2. The **Finances** dashboard provides quick links to your account, payment, payment elections, 1098T information and financial aid.

3. Select **View Financial Aid** under **Financial Aid**.



4. Select the **Award Year** for the Financial Aid Package and click the **OK** button at the bottom of the screen.



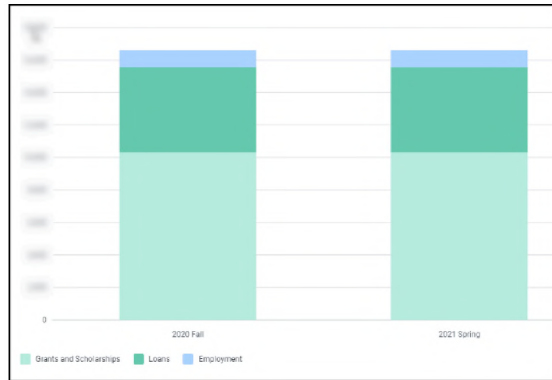
5. The **View Financial Aid** page is divided into 3 sections. The top left quadrant displays the **Estimated Financial Aid** package. This is based on estimates of your cost of attendance and financial aid eligibility.

Estimated Financial Aid	
Grants and Scholarships	
Loans	
Employment	
Total Financial Aid	
Total Estimated Costs	
Out of Pocket Without Loans	
Out of Pocket With Loans	



Viewing My Financial Aid Package

6. The top right quadrant displays a graphical view of the award types and estimated amount per period in the selected award year.



7. The bottom portion of the screen will show the Financial Aid Summary and Estimated Costs for the Award Year. Use the **Financial Aid Overview** and **Estimated Cost** tabs to view the information.

8. The **Financial Aid Overview** tab will show each of the awards, the amount offered, accepted and disbursed for each of the periods.

Award Type	Amount Offered	Amount Accepted	Amount Disbursed
Grants and Scholarships	~7,500	~7,500	~7,500
Loans	~2,500	~2,500	~2,500
Employment	~500	~500	~500

9. The **Estimated Cost** tab will show the Estimated Cost for the Award Year with a breakdown per period.

Cost Category	Estimated Cost
Tuition	~4,000
Fees	~1,000
Books	~500
Room	~1,500