

STD DISSERTATION PROPOSAL REVIEW FORM

Title of Dissertation: _____

Reviewed by: _____

Date: _____

Please check or fill out your comments in the appropriate box as you go through each rubric:

Rubrics (see STD Dissertation Proposal Guidelines)	Meets Expectations (2 points)	Requires Additional Work (1 point)	Does Not Meet Expectations (0 points)
1. Introduction <i>Introduce your topic and why you became interested in it.</i>	In other words, whether the proposal is clear with respect to the context and topic of research.		
2. Scope and Nature (including Literature Review) <i>Situate the topic in the field of discourse in which it is located. Indicate the history of this topic in prior literature.</i>	In other words, whether the proposal delineates a coherent scope, is situated within the appropriate boundaries of the field of study and whether it demonstrates engagement with relevant scholarship.		
3. Thesis Statement <i>Clearly state the question/issue your dissertation will attempt to address. Then state the claim you will defend.</i>	In other words, whether the thesis statement articulates clearly and succinctly what the dissertation will demonstrate or accomplish in one or two sentences		
4. Methodology <i>Explain the theoretical frameworks and methodological tools that will be used for research and/or analysis.</i>	In other words, whether the proposal utilizes sound research methods that supports the purposes of the project and whether it demonstrates rigorous scholarship in terms of engaging incisive theoretical frameworks.		
5. Significance <i>Explain why this work is important. What difference will it make and to whom?</i>	In other words, whether the proposal demonstrates a sufficient contribution to the field of study and helps to address key issues and questions in that field of study.		

6. Chapter Description <i>Give a clear indication of what each chapter of the dissertation will include.</i>	In other words, whether the chapters are organized with a clear trajectory.		
7. Bibliography <i>Include the most significant works that will be used arranged by topical heading. Include references in languages other than English when appropriate for the project.</i>	In other words, whether the proposal demonstrates appropriate engagement with primary and secondary sources relevant to the student's discipline, and, when appropriate, provides entries in languages other than English.		
8. Professional Appearance <i>Reflects the scholarly writing of the field while being broadly accessible. It should be free of grammatical, typographical, formatting and citation errors.</i>	In other words, whether the proposal utilizes a writing style that demonstrates command of the discipline while avoiding undue jargon.		

Quantitative Assessment (0 to 16 scale): ____ / 16.

Note: Students will typically need an overall average score of **10 or above** in order to pass.

Categorical Assessment:

Mark one: a) __Pass, b) __Pass with **Minor** revisions, c) __Revised and **Re-submit**

Note: In the case of "Pass with minor revisions," only the chair of review board needs to see the proposal again. "Revised and re-submit" requires the whole committee to review it.

Qualitative Assessment:

Note: Please give an *overall assessment* of the merit of the proposal, noting its strengths and weaknesses. Then, add whatever comments you think might be helpful for strengthening this proposal and, in doing so, please be sure to address whichever areas you deem to require additional work or that, in your estimation, do not meet program expectations.

1. **General:** (type your assessment here)

2. **Particular:** (type your assessment here)