



# GRADUATION LOGISTICS FORM

Student's Name: \_\_\_\_\_

ID Number: \_\_\_\_\_

Please **print** name **exactly** as you wish it to appear on your diploma:

\_\_\_\_\_

I will attend the graduation ceremony: YES NO

### CAP AND GOWN ORDERING INFORMATION:

Height with shoes on (in feet & inches): \_\_\_\_\_ Cap size: \_\_\_\_\_  
See Jasmine at the front desk. She will measure you for the correct cap size.

### ANNOUNCEMENTS:

Please indicate the number of graduation announcements you would like:  
(Generic invitations-limit 5): \_\_\_\_\_ (Personalized - limit 10): \_\_\_\_\_

**Guests:** Please indicate the number of guests at commencement (because of the size of the chapel, the Graduation Committee requests that you limit the number to 5): \_\_\_\_\_

**If your degree requires a thesis/dissertation, please print the title**

\_\_\_\_\_

\_\_\_\_\_

Diplomas for spring graduates will be sent in the summer once all grades have been entered for the semester. Please print the address where you would like your diploma sent:

### US ADDRESS

### INTERNATIONAL ADDRESS

**Country:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_