

Job Opening for Ministry Coordinator

Saint Augustine Parish, Oakland, seeks a Ministry Coordinator. It is a part time position with benefits. Candidate must have strong spiritual leadership skills; excellent interpersonal management, communication, public speaking and presentation and writing skills as well as ability to multi-task. Candidate must be able to organize and implement events and have flexibility in work hours. It requires weekend work. A more detailed job description can be obtained from the parish.

The position is classified M1 -M2, depending on the qualification of the individual and is open until filled. Kindly contact, Linda, (510) 653-8631, at the parish office for application forms.

You can also down load the application form from the Oakland diocese website: https://www.oakdiocese.org/offices/human-resources/employment/personnel-policies-for-chanceries-and-parishes/copy2_of_Dioceseapplication2.pdf

Please send your cover letter, application and resume to Pastor, Fr. Augustine Joseph, Saint Augustine Parish, 400 Alcatraz Avenue, Oakland 94609 or email to pastorachurch@comcast.net.