

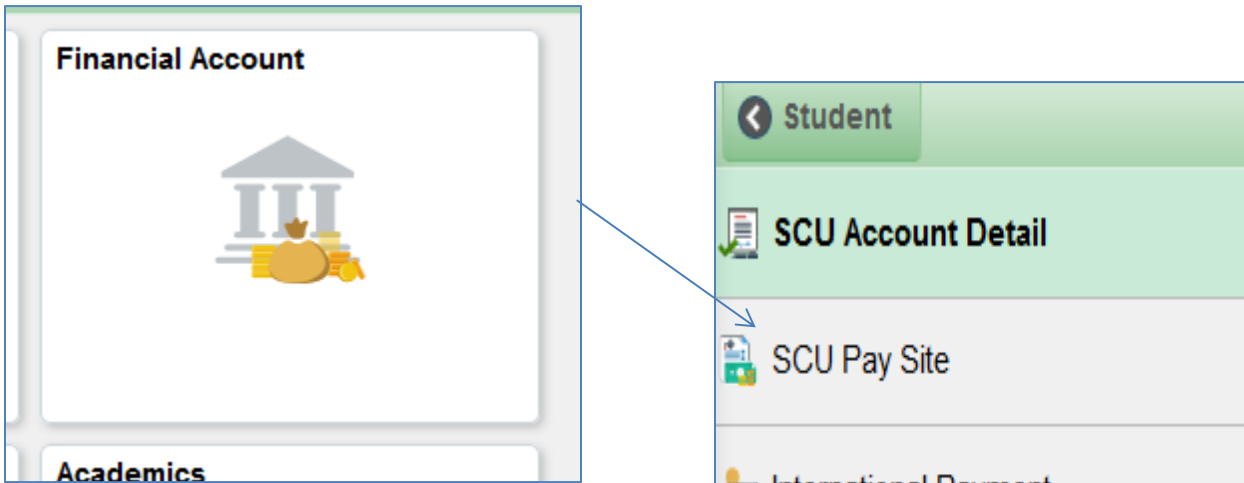
## How to Set up a Payment Plan for the Term

**Students:** Log onto ecampus at <https://www.scu.edu/ecampus/> and click the **Financial Account** tile then **SCU Pay Site**.

**Authorized User/Payer link:** <https://commerce.cashnet.com/scupay>

There is a \$40 enrollment fee.

**For Students:**



**Students and Authorized Users:**

The screenshot shows the 'Overview' page for a student account. The page includes a navigation menu on the left with options like 'My Account', 'Overview', 'Activity Details', 'Auto Pay', 'Payment Plans', 'Make a Payment', 'Transactions', 'Statements', and 'Sign Out'. The main content area shows the account balance as \$8,874.00 and a summary of payments. A blue arrow points from the 'Payment Plans' menu item to the 'Payment plans' section below. A text box on the right provides instructions on how to access payment plan options.

**Payment plans** [View](#)

**Need to enroll in a payment plan?**  
Enrolling in a payment plan takes just a few minutes and can help you spread out payments on your education expenses.

[View payment plan options](#)

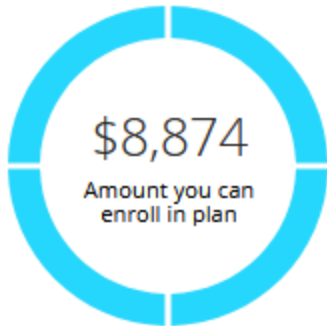
Click Payment Plans on the left hand menu or click View payment plan options in the Payment plans box.



# Payment Plans

Spring 2021

JST 4-pay Spring plan



4 payments | \$40 enrollment fee

## Payment Schedule

- 1 \$2,218.50  
Payment due at time of enrollment
- 2 \$2,218.50  
Payment due 3/13/21
- 3 \$2,218.50  
Payment due 4/13/21
- 4 \$2,218.50  
Payment due 5/13/21

Auto pay available: If you set up auto pay, all scheduled payments will occur on the payment plan due dates.

## Plan Details

**Enrollment fee:** There is an enrollment fee of **\$40, due upon enrollment**, to participate in this plan. This fee covers your school's administrative costs associated with the plan, and is in addition to the plan

Cancel

Enroll in plan

This is an example of a semester plan. Quarter plans are three month.

This shows the amount to be budgeted, the first payment due at the time of enrollment and subsequent payments each month. Click Enroll in plan to continue.

# Payment Plan Enrollment

Agreement

\$8,874

You've opted to enroll this amount in Spring 2021: JST 4-pay Spring plan

Review the payment schedule and terms and conditions below.

## Payment Schedule

|   |            |                                   |
|---|------------|-----------------------------------|
| 1 | \$2,218.50 | Payment due at time of enrollment |
| 2 | \$2,218.50 | Payment due 3/13/21               |
| 3 | \$2,218.50 | Payment due 4/13/21               |
| 4 | \$2,218.50 | Payment due 5/13/21               |

## Terms and Conditions

Please read below and indicate your agreement to be bound by these terms and conditions by selecting the checkbox below.

terms and conditions

I agree to the ppl terms and conditions...

This is an example. The Terms and Conditions on your payment will show detail. Click the box next to 'I agree to the PPL terms and conditions'. Click Continue

Cancel

Continue

Pay amount

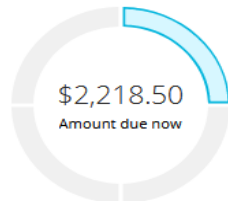
Payment due at time of enrollment  
\$2,258.50

### Spring 2021: JST 4-pay Spring plan

Enrollment fee

\$40

### Spring 2021: JST 4-pay Spring plan



Plan amount \$8,874

First payment

\$2,218.50

The \$40 enrollment fee is included on this page and added to the total due for the first payment. Click Continue

\$2,258.50

Cancel

Continue



### How would you like to pay?

Payment amount

\$2,258.50

\* Payment method

\* Account holder name

① Account holder name required

\* Account type

- Checking
- Savings

\* Routing transit number ①

\* Bank account number ①

\* Confirm bank account number

Bank account nickname ①

Maximum 17 characters

Set up auto pay with the same payment method

Auto pay terms and conditions

I agree to the payment plan terms and conditions outlined by Santa Clara University.

Enter your checking or savings account information. There will be an automatic deduction for the next payments. An email reminder will be sent the 5<sup>th</sup> of each month.

Cancel

Continue



Last step! Let's make sure we have your correct information.

\* Email address

aor

All notifications regarding this payment plan will be sent to the email address(es) saved in your profile.

Amount due now

Spring 2021: JST 4-pay Spring plan

|                |            |
|----------------|------------|
| Enrollment fee | \$40.00    |
| First payment  | \$2,218.50 |

|              |                   |
|--------------|-------------------|
| <b>Total</b> | <b>\$2,258.50</b> |
|--------------|-------------------|

Auto pay details

First scheduled payment: 2/13/21

Payment amount: \$2,218.50

All remaining scheduled payments will occur on the payment plan due dates.

Payment details

[Change](#)

Account holder name

Account type

Routing transit number

Bank account number

Bank

Confirm your bank information.

Click Pay

Note: Please be aware of time outs on the student system and the Payment Site. This could affect the Payment Site entries.

Click Pay

This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply.

Secure encrypted payment

Cancel

Pay \$2,258.50



\$2,258.50

Thanks for your payment! You're now enrolled in Spring 2021: JST 4-pay Spring plan

First scheduled payment: 3/13/21

Payment amount: \$2,218.50

The enrollment confirmation and payment receipts [#101563](#) and [#101562](#)

were sent to:

[aortiz@scu.edu](mailto:aortiz@scu.edu)

Click Review on the bottom of the page to go back to the Overview page.

**Summary** [View statements](#)

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Spring 2021: JST 4-pay Spring plan **\$6,655.50**  
*Auto payment scheduled 3/13/21* \$2,218.50

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**Balance** **\$6,655.50**


The Overview page will show the payment at the top and the new Balance

|                                   |            |  |
|-----------------------------------|------------|--|
| Balance from prior bill           | \$0.00     |  |
| Account activity since prior bill | \$8,874.00 |  |
| Current account balance           | \$8,874.00 |  |
| Anticipated aid                   | \$0.00     |  |
| Projected account balance         | \$8,874.00 |  |

[View activity details](#)

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**Payment plans** [View](#)

| Plan                                                                                                                                                                                                                            | Paid              | Remaining         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|
|  Spring 2021: JST 4-pay Spring plan <span style="background-color: green; color: white; padding: 2px 5px; border-radius: 3px;">AUTO PAY</span> | <b>\$2,218.50</b> | <b>\$6,655.50</b> |

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**Auto pay** [View](#)

The email address from the Review page will receive 4 emails:

- 1) A thank you for the first payment
- 2) A thank you for the \$40 enrollment fee payment
- 3) A breakdown of the next payment dates and the amounts
- 4) A Successfully enrolled in a term/semester payment plan and a reminder to re-enroll each term/semester.