How to Set up a Payment Plan for the Term

**Students**: Log onto ecampus at [https://www.scu.edu/ecampus/](https://www.scu.edu/ecampus/) and click the **Financial Account** tile then **SCU Pay Site**. Authorized User/Payer link: [https://commerce.cashnet.com/scupay](https://commerce.cashnet.com/scupay)

There is a $40 enrollment fee.

**For Students:**

*Click Payment Plans on the left hand menu or click View payment plan options in the Payment plans box.*

**Students and Authorized Users:**
This is an example of a semester plan. Quarter plans are three months.

Payment Plans

Spring 2021
JST 4-pay Spring plan

$8,874
Amount you can enroll in plan

4 payments  |  $40 enrollment fee

Payment Schedule

1. $2,218.50
   Payment due at time of enrollment

2. $2,218.50
   Payment due 3/13/21

3. $2,218.50
   Payment due 4/13/21

4. $2,218.50
   Payment due 5/13/21

Auto pay available: If you set up auto pay, all scheduled payments will occur on the payment plan due dates.

Plan Details

Enrollment fee: There is an enrollment fee of $40, due upon enrollment, to participate in this plan. This fee covers your school's administrative costs associated with the plan, and is in addition to the plan.

This shows the amount to be budgeted, the first payment due at the time of enrollment and subsequent payments each month. Click Enroll in plan to continue.
This is an example. The Terms and Conditions on your payment will show detail. Click the box next to 'I agree to the PPL terms and conditions'. Click Continue.

The $40 enrollment fee is included on this page and added to the total due for the first payment. Click Continue.
Enter your checking or savings account information. There will be an automatic deduction for the next payments. An email reminder will be sent the 5th of each month.
Confirm your bank information.

Click Pay

Note: Please be aware of time outs on the student system and the Payment Site. This could affect the Payment Site entries.

Click Pay

$2,258.50

Thanks for your payment! You're now enrolled in Spring 2021: JST 4-pay Spring plan

First scheduled payment: 3/13/21
Payment amount: $2,218.50

The enrollment confirmation and payment receipts #101563 and #101562 were sent to:
aortiz@scu.edu

Click Review on the bottom of the page to go back to the Overview page.
The email address from the Review page will receive 4 emails:

1) A thank you for the first payment
2) A thank you for the $40 enrollment fee payment
3) A breakdown of the next payment dates and the amounts
4) Successfully enrolled in a term/semester payment plan and a reminder to re-enroll each term/semester.