Interviewing & Dressing for Success

**BUSINESS CASUAL for men**
- Stick to dress pants, button-down shirts, black or brown leather shoes, and a matching belt. This will ensure a polished, professional, business-casual ensemble.
- Shirts should always have collars.
- Tie should coordinate with the color of your shirt.
- Think shades of brown, beige, olive, or grey.
- Finish your outfit with boots, leather penny loafers, Oxfords, or formal black shoes.
- Remember, no denim!
- Find a full-length mirror to appraise your final look.

**BUSINESS CASUAL for women**
- Unsure whether your outfit is indeed “business casual”? When in doubt, it’s always best to stay on the conservative side.
- Make-up should be minimal.
- Well-chosen accessories can help you stand out.
- Plan out your wardrobe well in advance.
- Choose a close-toed shoe.

**PROFESSIONAL ATTIRE for men**
- Don’t let an ill-fitting suit send the wrong message. Find yourself a good tailor. The right one can make a $100 suit look like a million bucks.
- Short hair always fares best and no earrings.
- The point of your tie should lay over your belt buckle.
- Fasten the top two buttons on a three button suit.
- Uncared for shoes can ruin an otherwise polished appearance.

**PROFESSIONAL ATTIRE for women**
- To see if your skirt or dress is an appropriate length, sit down in front of a mirror. It should fall no more than 2 inches above the knee. And remember, what you see is what they see.
- Long hair should be pulled back.
- Your skirt or dress should be at least knee-length.
- Make sure you’re comfortable in your clothes. Wear the suit and break your shoes around the house.
- Stick with pumps or flats.