

Paula Paulson

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OBJECTIVE: A full-time position in the non-profit or government sector in the field of Public Health and Policy.

PROFILE:

- Two years experience in the field of Public Health doing extensive community-based research
- Event coordination, vendor selection, effective social media publicity
- Proficient in Spanish and working in multi-cultural groups
- Leadership experience in program organization
- Computer skills include MS Word, Excel, PowerPoint, Access, Dream Weaver

EDUCATION: **Santa Clara University**, Santa Clara, CA
Bachelor of Science, *cum laude* June 20xx
Major: Anthropology **Minors:** International Studies, Religious Studies, Spanish

Awards: Co-winner of Anthropology Department Award for best thesis; Member of Lambda Alpha (Anthropology Honor Society) and Theta Alpha Kappa (Religious Studies Honor Society); Recipient of SCU's Cowell Health Center Director's Award

Related Coursework: Health and Disease; Human Nutrition and Culture; Public Speaking

RELATED EXPERIENCE:

American Lung Association of Santa Clara/San Benito County, Santa Clara, CA
Community Worker July 20xx-June 20xx

- Advocated to maintain project visibility for the *Mind the Gap* grant project on the University campus
- Conducted campus assessments; identified leaders for interviews and contacts for advocacy projects
- Spearheaded publicity and facilitated on-campus meetings via letter writing and media activity

Student Health Advisory Board (SHAB), Santa Clara University, Santa Clara, CA
Chair, Member since 20XX September 20xx-June 20xx

- Assisted with coordination of vendors, organization, set up, and execution of annual campus health fair
- Organized campus health related programs (e.g. World AIDS Day, Healthy Weight Week) for up to 300 participants
- Established a student survey to assess campus health needs

Department of Anthropology, Santa Clara University, Santa Clara, CA
Research Assistant/Research Consultant January 20xx-September 20xx

- Helped construct the history of the researched neighborhood in East San Jose
- Researched specific articles and compiled a comprehensive list of research-relevant local agencies
- Organized database and bibliography for the professor
- Analyzed and formatted census data using Excel

OTHER EXPERIENCE:

Orradre Library, *Student Assistant*, Santa Clara University, January 20xx-June 20xx
Career Center, *Student Assistant*, Santa Clara University, July 20xx-September 20xx

ACTIVITIES:

Member, Peer Judicial Board (20xx-20xx)
Member, University Disciplinary Council (20xx-20xx)