

IN CASE OF EMERGENCY

YOU ARE IN BUILDING: _____

YOU ARE ON FLOOR: _____

YOU ARE IN ROOM: _____

1. CALL OR TEXT **9-1-1**

- a. TELL THE DISPATCHER THE INFORMATION WRITTEN ABOVE FOR THE “ADDRESS OF THE EMERGENCY”. YOU MAY ALSO RELAY YOUR WHAT3WORDS LOCATION IF YOU HAVE THE APP INSTALLED ON YOUR DEVICE AND LOCATION TURNED ON.

2. THEN CALL CAMPUS SAFETY DISPATCH AT 408-554-4444. YOU CAN ALSO SEND CAMPUS SAFETY A TEXT MESSAGE VIA THE GUARDIAN APP.

COMPLETE STEP 3 **ONLY** IF IT IS SAFE TO DO SO



3. SCAN TO REPORT WHO'S IN THE ROOM

THIS WILL HELP CSS AND FIRST RESPONDERS REACH YOU

IF YOUR PHONE CAMERA DOES NOT WORK, ENTER THIS URL INTO YOUR BROWSER: <https://tinyurl.com/scuroom>