**MEMORANDUM OF UNDERSTANDING**

**Between**

# Santa Clara University, Santa Clara, California, USA

**and**

**[insert institution name, City, Country]**

Santa Clara University and [institution name] hereby enter into this Memorandum of Understanding (MOU) to further academic, educational, and cultural exchange between the two Institutions as follows:

1. Both parties agree to explore potential collaboration related to:
	1. Reciprocal exchange of faculty, staff, and students
	2. Non-reciprocal visiting undergraduate and graduate study abroad students
	3. Opportunities for joint research projects
	4. Exchange of academic publications and information, and
	5. Promotion of other academic activities
2. This MOU does not, in and of itself, obligate either [institution name] or Santa Clara University to any financial expenditure. Such obligations, if any, will be made as part of specific Agreement of Commitments (AOC’s) developed under this MOU.
3. This MOU will be signed by SCU and [institution name], and will remain valid for five (5) years. At the end of the five-year term, this MOU will be extended automatically for a further five (5) years unless either party terminates this MOU before the expiration of the then-current term.
4. This MOU can be amended as agreed by both parties or terminated by either party with 60 days written notice.
5. Should this MOU be terminated, any AOC’s created under this MOU will expire at the end of their then-current terms.
6. Two (2) copies of this MOU will be signed in English, and both copies are recognized as formal documents. Each institution will keep one copy.

Signed by:

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Kate Morris [Name]

Provost [Position]

Santa Clara University [Institution]

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_