



Immigration 101

Introductory information about the Global Engagement Office and your F-1/J-1 immigration status.



What you can expect!

- Introduction to the International Students and Scholars team and the Global Engagement Office
- Important information to help you maintain your legal status.
- Your Questions, our Answers:
 - Write questions your down as we go. Hold on to them for now.
 - If we don't answer your question by the end of the presentation, submit them to our team.
 - Keep your questions general. We cannot answer questions about your specific case!



Global Engagement Office



The Aloysius Varsi Hall

[Click here to view floor maps of this building >](#)

Share

Varsi Hall was built in 1931 and served as the University Library until the 1960s. The building and the furnishing cost only \$52,000, which was all the president of the University had been authorized to spend.

Building 106



International Students & Scholars Team

- ***Director: Susan Peters***
- ***Assistant Director: Chrissy Kalivitis***
- ***Advisors: Sarah Brockmeyer, Lisa Fabiny***
- ***Records Coordinator: Jenny Wong***
- ***Student Assistants***



What do we do?

- Advise on immigration matters.
- Organize International Student Welcome (ISW), programming and continued assistance.
- Support intercultural and academic adjustment.
- Represent and voice your interests, needs and concerns.



How can we help you?

What	When to Use	More Information
Website	Instructions, general information, FAQ's	scu.edu/iss : SSN , address & phone # updates , CPT , OPT , STEM OPT
Drop-in Advising	M-T: 2-4pm W-F: 10am-12pm <i>No Friday hours July 1 to August 31</i>	No appointment required for F-1 Students.
Appointments	J-1 students or F-1 students that have class during drop-in advising	Email ISS@scu.edu with your availability to schedule an in-person or phone appointment
Workshops	For more information about F-1 topics such as CPT, OPT, US Healthcare	Offered every term of the academic year (also available online)
Email	General questions	Email preferred: ISS@scu.edu Response time: 2 business days Specify full name, SCU ID and immigration status
Emails from ISS	We will email you each term	Important reminders and/or updates



The Very Basics of F-1 and J-1 Status

- F-1 = Student visa, the main point of being in the U.S. is to be a full-time student, studying.
- J-1 = *Exchange Visitor*, the main point of being in the US is to engage in *cross-cultural exchange*.
- It is your personal responsibility to maintain your legal status while in the United States.
- We are here to help you.
- Immigration regulations change so be on the look out for updates.



The Keys to Maintaining Status

- Enroll in and attend classes full-time.
- Secure authorization before travelling or working.
- Update our office when required.
- Maintain valid documents.
- Students in J-1 status must also:
 - Participate in cross-cultural programming.
 - Purchase and maintain a specialized insurance plan.



Full Time Enrollment

- **Graduate students:** minimum 8 units in your graduate school
- **Undergraduate students:** minimum 12 units
- Every term except summer, which is optional.
- Very few exceptions. Exceptions require approval from our office BEFORE reducing your course load.
- Even when approved, it can affect your eligibility for certain immigration benefits.
- Our office must report reduced course loads to the U.S. government.



Working Only with Authorization

- J-1 and F-1 rules are not the same.
- On-campus employment
 - You need a Social Security Number (SSN)
- Off-campus practical or academic training
 - F-1 Students before graduation (CPT)
 - F-1 Students after graduation (OPT)
 - J-1 Students (Academic Training "AT")
- Unpaid work is still work.
- Unauthorized work is serious.
 - Independent contracting



Immigration Record and Documents

- **Update changes** to your address and phone number within 10 days via **eCampus**
- You must maintain valid and up-to-date documents at all times (except your visa).
- **Your Immigration Documents**
 - I-20 or DS-2019
 - Passport
 - Visa stamp (can expire while you are in the U.S.)
 - I-94 Admission Record



What is SEVIS?

The Student Exchange Visitor Information System (SEVIS) is a secure internet-based system, run by the U.S. Department of Homeland Security (DHS).

SEVIS allows our University to:

- Provide certain authorizations to students.
- Convey required information to the U.S. government.
- SEVIS information can be seen by U.S. Embassies and Consulates, the school you are attending, and other U.S. federal agencies.



Form I-20

- SEVIS ID Number
- Valid Program End Date
- Travel Endorsement (page 2)
- Employment Authorizations (page 2)
- Terms (page 3)

Department of Homeland Security
U.S. Immigration and Customs Enforcement

I-20, Certificate of Eligibility for Nonimmigrant Student Status
OMB NO. 1653-0038

SEVIS ID: N004705512

SURNAME/PRIMARY NAME Doe Smith	GIVEN NAME John	CLASS F-1 ACADEMIC AND LANGUAGE
PREFERRED NAME John Doe-Smith	PASSPORT NAME	
COUNTRY OF BIRTH UNITED KINGDOM	COUNTRY OF CITIZENSHIP UNITED KINGDOM	
DATE OF BIRTH 01 JANUARY 1990	ADMISSION NUMBER	
FORM ISSUE REASON INITIAL ATTENDANCE	LEGACY NAME John Doe-Smith	

SCHOOL INFORMATION	SCHOOL ADDRESS 9802 Nancy Lane, Ft. Washington, MD 20744
SCHOOL NAME SKVP School for Advanced SEVIS Studies SKVP School for Advanced SEVIS Studies	SCHOOL CODE AND APPROVAL DATE BAL214F4444000 01 APRIL 2015
SCHOOL OFFICIAL TO CONTACT UPON ARRIVAL Helene Robertson D080	

PROGRAM OF STUDY	MAJOR 1 Economics, General 45.0601	MAJOR 2 None 00.0000
EDUCATION LEVEL DOCTORATE	PROGRAM ENGLISH PROFICIENCY Required	ENGLISH PROFICIENCY NOTES Student is proficient.
NORMAL PROGRAM LENGTH 72 Months	PROGRAM START DATE 01 SEPTEMBER 2015	PROGRAM END DATE 31 MAY 2021

FINANCIALS		ESTIMATED AVERAGE COSTS FOR: 9 MONTHS		STUDENT'S FUNDING FOR: 9 MONTHS	
Tuition and Fees	\$ 23,000	Personal Funds	\$ 3,000	Scholarship and Teaching Assistantship	\$ 29,000
Living Expenses	\$ 6,000	Funds From Another Source	\$	On-Campus Employment	\$
Expenses of Dependents (1)	\$ 3,000	TOTAL	\$ 32,000		
Other	\$				
TOTAL	\$ 32,000				

REMARKS
Orientation begins 8/25/2015. Please report to ISSS upon arrival.

SCHOOL ATTESTATION
I certify under penalty of perjury that all information provided above was entered before I signed this form and is true and correct. I executed this form in the United States after review and evaluation in the United States by me or other officials of the school of the student's application, transcripts, or other records of courses taken and proof of financial responsibility, which were received at the school prior to the execution of this form. The school has determined that the above named student's qualifications meet all standards for admission to the school and the student will be required to pursue a full program of study as defined by 8 CFR 214.2(f)(6). I am a designated school official of the above named school and am authorized to issue this form.

SIGNATURE OF: Helene Robertson, D080 DATE ISSUED: 21 April 2015 PLACE ISSUED: Ft. Washington, MD

STUDENT ATTESTATION
I have read and agreed to comply with the terms and conditions of my admission and those of any extension of stay. I certify that all information provided on this form refers specifically to me and is true and correct to the best of my knowledge. I certify that I seek to enter or remain in the United States temporarily, and solely for the purpose of pursuing a full program of study at the school named above. I also authorize the named school to release any information from my records needed by DHS pursuant to 8 CFR 214.3(g) to determine my nonimmigrant status. Parent or guardian, and student, must sign if student is under 18.

SIGNATURE OF: John Doe Smith DATE

NAME OF PARENT OR GUARDIAN SIGNATURE ADDRESS (city/state or province/country) DATE



SANTA CLARA UNIVERSITY

Form DS-2019

- SEVIS Number
- Valid Program End Date
- Terms (pg 2)
- Travel Endorsement
- Work Authorization
- 2 year Home Residency Requirement 212(e)

U.S. Department of State
CERTIFICATE OF ELIGIBILITY FOR EXCHANGE VISITOR(J-1) STATUS

OMB APPROVAL NO.1405-0119
EXPIRES: 02-28-2005
ESTIMATED BURDEN TIME: 45 min
*See Page 2

1. Family Name: Jones		First Name: Mary		Middle Name: Q		Gender: FEMALE		N000010676	
Date of Birth (mm-dd-yyyy): 12-12-1970		City of Birth: Berlin		Country of Birth: GERMANY		Citizenship Country Code: GM		Citizenship Country: GERMANY	
Legal Permanent Residence Country Code: GM		Legal Permanent Residence Country: GERMANY		Position Code: 114		Position: CIVIL SERVICE EMPLOYEE IN CENTRAL GOVERNMENT			
U.S. Address: 1234 Main Street Alexandria, VA 22312									
2. Program Sponsor: Pig Farming Institute								Exchange Visitor Program Number: P-3-10244	
Participating Program Official Description: PROFESSOR; SHORT-TERM SCHOLAR; TEACHER									
Purpose of this form: Replace a DS-2019 form (Damaged)									
3. Form Covers Period: From (mm-dd-yyyy): 12-01-2002 To (mm-dd-yyyy): 12-31-2003					4. Exchange Visitor Category: TEACHER Subject/Field Code: 32.0108 Subject/Field Code Description: literacy and Communication Skills				
5. During the period covered by this form, the total estimated financial support (in U.S. \$) is to be provided to the exchange visitor by: Current Program Sponsor Funds : \$777.00 DEPARTMENT OF EDUCATION : \$2,800.00 INTERNATIONAL MONETARY FUND : \$3,322.00 Total : \$6,599.00									
6. U.S. DEPARTMENT OF STATE / INS USE OR CERTIFICATION BY RESPONSIBLE OFFICER THAT A NOTIFICATION COPY OF THIS FORM HAS BEEN PROVIDED TO THE U.S. DEPARTMENT OF STATE (INCLUDE DATE).						7. Emily Green Responsible Officer			
						Name of Official Preparing Form 3500 Branch Ave Atlanta, GA 20001			
						Title 234-343-3533			
						Address of Responsible Officer or Alternate Responsible Officer 12-09-2002			
						Telephone Number 12-09-2002			
						Signature of Responsible Officer or Alternate Responsible Officer Date (mm-dd-yyyy)			
8. Statement of Responsible Officer for Releasing Sponsor (FOR TRANSFER OF PROGRAM) Effective date (mm-dd-yyyy): _____ Transfer of this exchange visitor from program number _____ sponsored by _____ to the program specified in item 2 is necessary or highly desirable and is in conformity with the objectives of the Mutual Educational and Cultural Exchange Act of 1961, as amended. Signature of Responsible Officer or Alternate Responsible Officer _____ Date (mm-dd-yyyy) of Signature _____									
PRELIMINARY ENDORSEMENT OF CONSULAR OR IMMIGRATION OFFICER REGARDING SECTION 212(e) OF THE IMMIGRATION AND NATIONALITY ACT AND PL 94-484, AS AMENDED (see item 1(a) of page 2). The Exchange Visitor in the above program: 1. <input type="checkbox"/> Not subject to the two-year residence requirement. 2. <input checked="" type="checkbox"/> Subject to two-year residence requirement based on: A. <input checked="" type="checkbox"/> Government financing, and/or B. <input type="checkbox"/> The Exchange Visitor Skills List and/or C. <input type="checkbox"/> PL 94-484 as amended Name _____ Title _____ Signature of Consular or Immigration Officer _____ Date (mm-dd-yyyy) _____ THE U. S. DEPARTMENT OF STATE RESERVES THE RIGHT TO MAKE FINAL DETERMINATION REGARDING 212 (e).						TRAVEL VALIDATION BY RESPONSIBLE OFFICER (Maximum validation period is one year*) *EXCEPT: Maximum validation period is up to six months for Short-term Scholars and four months for Camp Counselors and Summer Travel/Work. (1) Exchange Visitor is in good standing at the present time Date (mm-dd-yyyy) _____ Signature of Responsible Officer or Alternate Responsible Officer _____ (2) Exchange Visitor is in good standing at the present time Date (mm-dd-yyyy) _____ Signature of Responsible Officer or Alternate Responsible Officer _____			
EXCHANGE VISITOR CERTIFICATION: I have read and agree with the statement on item 2 on page 2 of this document. Signature of Applicant _____ Place _____ Date (mm-dd-yyyy) _____									

DS-2019 (formerly IAP-66)
10-2001

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Passport

- Cannot expire while you are in the U.S.
- Must be valid at least 6 months for every entry to the U.S.
- Contact your home country embassy or consulate in the U.S. to renew your passport at least 6 months before it expires





I-94 Admission/Entry Record

- Typically an Electronic Admission Record
- Retrieve at <https://i94.cbp.dhs.gov/>
- Print after each entry
- Verify information
 - Most Recent Date of Entry
 - Class of Admission: F1 or J1
 - Admit Until Date: D/S
 - Name: matches passport
 - Date of Birth
- Valid for D/S – no expiration

U.S. Department of Homeland Security
U.S. Customs and Border Protection
Securing America's Borders

Get I-94 Number | I-94 FAQ

Admission (I-94) Number Retrieval

Admission (I-94) Record Number: 69000888062

Admit Until Date (MM/DD/YYYY): 10/10/2012

Details provided on Admission(I-94) form:

Family Name:	LI
First (Given) Name:	LYDIA
Birth Date (MM/DD/YYYY):	01/01/1990
Passport Number:	P123123213
Passport Country of Issuance:	Mexico
Date of Entry (MM/DD/YYYY):	04/11/2012
Class of Admission:	B1



General Advice on Documents

- **Keep every I-20 and DS-2019 ever given to you. FOREVER.**
- **Make and keep copies of all your immigration and official documents:**
 - I-20s/DS-2019s
 - Passport (biodata and visa pages)
 - I-94 arrival/departure record / cards
 - I-797 approval notices / EAD cards
 - Social Security card
 - California driver's license or ID
- **Do not carry original documents with you, unless required.**
- **Keep originals in a safe place and copies in a separate and secured location.**



Quiz

Questions & Answers