



International Students & Scholars  
 Email: [iss@scu.edu](mailto:iss@scu.edu)

# I-20 Request

Please complete this form and submit it along with all supporting documents. All fields must be complete in order for our office to process your I-20 Request. If a question does not apply to you, write N/A in the appropriate field.

**Your submitted I-20 Request must include the following supporting documents:**

- ✓ Completed I-20 Request Form
- ✓ Documents showing [Proof of Funding](#) for [Estimated Expenses](#)
- ✓ Copies of the biographical and any prior U.S. visa page(s) from your passport
- ✓ *If you're transferring your F-1 SEVIS immigration record to SCU:* include the completed [Transfer In Request](#)
- ✓ *If your family members will join you in the U.S.:* include one [F-2 I-20 Request](#), Proof of Funding and copies of passports for each family member

If you are a:	Submit your completed I-20 Request Packet to:
Newly admitted SCU graduate student	Your graduate program's admissions office
Newly admitted SCU undergraduate student Currently enrolled student	ISS@scu.edu

## Biographical Information

Last Name (Surname) \_\_\_\_\_

First Name (Given Name) \_\_\_\_\_

Middle Name (if any) \_\_\_\_\_

SCU Student ID W \_\_\_\_\_

Gender  Female  Male  Other

Date of Birth (MM/DD/YYYY) \_\_\_\_\_

City of Birth \_\_\_\_\_

Country of Birth \_\_\_\_\_

Country of Citizenship \_\_\_\_\_

**Current Address Outside of the U.S. (required):**

Address Line 1 \_\_\_\_\_

Address Line 2 \_\_\_\_\_

City \_\_\_\_\_

State / Province \_\_\_\_\_

Country \_\_\_\_\_

Postal Code \_\_\_\_\_

E-mail \_\_\_\_\_

Phone Number + \_\_\_\_\_

**Current Address In the U.S. (required if you are transferring your F-1 SEVIS immigration record or filing a Change of Status from within the U.S. This cannot be a U.S. Post Office Box):**

Address Line 1 \_\_\_\_\_

Address Line 2 \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Postal Code \_\_\_\_\_

U.S. Phone Number \_\_\_\_\_

## Academic Program of Study at Santa Clara University

**Level of Education**  Bachelors (Undergraduate)  Masters  Doctorate

**School / College**  Arts & Sciences  Engineering  Business  Law  JST  Edu / Counseling Psych

**Major / Program (please list):** \_\_\_\_\_

## Reason for I-20 (please check appropriate boxes)

- I am a newly admitted student requesting:**
  - Initial I-20 (applying for F-1 visa stamp or coming to SCU from outside the U.S.)
  - Change of Status by Visa Stamping (must also complete [change of status advising form](#))
  - Change of Status by Application to USCIS (must also complete [change of status advising form](#)). My current immigration status expires on (MM/DD/YYYY) \_\_\_\_\_
  - Transferring F-1 SEVIS immigration record from another school (requires Transfer In Request). My current SEVIS number is N\_\_\_\_\_
- I am a currently enrolled student requesting:**
  - Change of Status by Visa Stamping (must also complete [change of status advising form](#))
  - Change of Status by Application to USCIS (must also complete [change of status advising form](#)). My current immigration status expires on (MM/DD/YYYY) \_\_\_\_\_
  - Change to different Academic Program
  - Graduating or ending OPT to begin 2nd degree at SCU
  - Reinstatement of my terminated F-1 Status
- I am a returning student**, returning to continue my academic program after approved withdrawal or leave of absence.

## Proof of Funding for Estimated Expenses

Prior to issuing an I-20, we are required to collect proof that you have funding available to cover the full estimated expenses for at least one year. Even if your personal expenses will be lower, we must collect the full estimated expense amount for each student. Estimated Expenses Amounts [can be found here](#). Instructions Related to Funding Document [can be found here](#).

List all sources of funding for your education:

Source	Relationship	Amount USD (US Dollars)
<b>Total Funding:</b>		

## Certification of Sponsorship

Provide one Certification of Sponsorship for each person helping fund your education. If needed, you may attach extra Certification of Sponsorship pages to your I-20 request.

**Printed Name of Person Providing Funding** (must match the name as it appears on the financial documents provided):

\_\_\_\_\_

**Relationship to Student (i.e. father, mother, brother, sister, aunt, uncle, friend):**

\_\_\_\_\_

*This is to certify that I will provide financial support in the amount of \$\_\_\_\_\_ (U.S. dollars) for the student (and dependents, if applicable) during his / her first academic year of study at Santa Clara University. I understand that his / her educational expenses will be ongoing and that I will need to provide at least the previously mentioned amount each year for the duration of the student's studies at SCU. I further certify that these funds are available to the student and the financial documents are attached with this form.*

Sponsor's Signature (do not type) \_\_\_\_\_

Date \_\_\_\_\_