

CAN I APPLY FOR EXEMPT REVIEW?

1. Does the human subjects activities involve “no more than minimal risk?”

- a. If answer is “no”, apply for a Full Review.
- b. If answer is “yes”, proceed to next question.

2. Does it fall into one of these four categories?

- a. Will research be conducted in established or commonly accepted educational setting, involving normal educational practices?
 - i. If answer is “yes” apply for **EXEMPT REVIEW**
- b. Will research involve the use of educational tests (cognitive, diagnostic, aptitude, achievement)? Will information from these sources be recorded so that subjects cannot be identified, directly or through identifiers linked to the subjects?
 - i. If answer is “yes” apply for **EXEMPT REVIEW**
- c. Does research involve survey or interview procedures or the observance of public behavior?
 - i. If answer is “yes”, proceed to next line.
 1. Will responses be recorded so that the human subjects can be identified, directly or through identifiers linked to the subjects?
 - a. If answer is “no” apply for **EXEMPT REVIEW**
 - b. If answer is “yes” proceed to #2 (next line)
 2. If subject's responses became known outside the research could they place the subject at risk of criminal or civil liability or be damaging to the subject's financial standing or employability?
 - a. If answer is “yes” **STOP!** Apply for Expedited Review
 - b. If answer is “no” proceed to next line
 - i. Does research deals with sensitive aspects of the subject's own behavior, such as illegal conduct, drug use, sexual behavior, or use of alcohol?
 - ii. If answer is “yes” **STOP!** Apply for Expedited Review
 - iii. If answer is “no” apply for **EXEMPT REVIEW**

- d. Does research involve the collection or study of existing data, documents, records, pathological specimens, or diagnostic specimens if these sources are publicly available or if the information is recorded by the investigator in such a manner that subjects cannot be identified, directly or through identifiers linked to the subjects?
 - i. If answer is “yes”, proceed to next line.
 1. If subject's responses became known outside the research could they place the subject at risk of criminal or civil liability or be damaging to the subject’s financial standing or employability?
 - a. If answer is “yes” **STOP!** Apply for Expedited Review
 - b. If answer is “no” proceed to next line
 - i. Does research deals with sensitive aspects of the subject's own behavior, such as illegal conduct, drug use, sexual behavior, or use of alcohol?
 1. If answer is “yes” **STOP!** Apply for Expedited Review
 2. If answer is “no” apply for **EXEMPT REVIEW**